



# Building Permit Application

Howard County Maryland  
Department of Inspections, Licenses and Permits  
3430 Court House Drive  
Permits: 410-313-2455  
www.howardcountymd.gov

Date Received: 4-18-13

Permit No.: B13001469

Building Address: 3305 Secretarial Way  
City: Glenwood State: MD Zip Code: \_\_\_\_\_  
Suite/Apt. #: \_\_\_\_\_ SDP/WP/BA #: \_\_\_\_\_  
Census Tract: \_\_\_\_\_ Subdivision: Maplewood Farms  
Section: \_\_\_\_\_ Area: \_\_\_\_\_ Lot: \_\_\_\_\_  
Tax Map: 21 Parcel: 106 Grid: 5  
Zoning: \_\_\_\_\_ Map Coordinates: \_\_\_\_\_ Lot Size: 33,002.4

Existing Use: SFD  
Proposed Use: SFD w/ propane tank  
Estimated Construction Cost: \$ 800  
Description of Work: Install 1000 Gal  
under ground propane tank

Occupant or Tenant: \_\_\_\_\_  
Was tenant space previously occupied? ☐ Yes ☐ No  
Contact Name: \_\_\_\_\_  
Address: Owner  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

Commercial Building Characteristics	Residential Building Characteristics
Height:	<input type="checkbox"/> SF Dwelling <input type="checkbox"/> SF Townhouse
No. of stories:	<u>Depth</u> <u>Width</u>
Gross area, sq. ft./floor:	1 <sup>st</sup> floor: _____ 2 <sup>nd</sup> floor: _____
Area of construction (sq. ft.):	Basement: _____
Use group:	<input type="checkbox"/> Finished Basement <input type="checkbox"/> Unfinished Basement <input type="checkbox"/> Crawl Space
<u>Construction type:</u>	<input type="checkbox"/> Slab on Grade
<input type="checkbox"/> Reinforced Concrete	No. of Bedrooms: _____
<input type="checkbox"/> Structural Steel	<u>Multi-family Dwelling</u>
<input type="checkbox"/> Masonry	No. of efficiency units: _____
<input type="checkbox"/> Wood Frame	No. of 1 BR units: _____
<input type="checkbox"/> State Certified Modular	No. of 2 BR units: _____
	No. of 3 BR units: _____
	Other Structure: _____
	Dimensions: _____
<input checked="" type="checkbox"/> Roadside Tree Project Permit	Footings: _____
<input type="checkbox"/> Yes <input type="checkbox"/> No	Roof: _____
<u>Roadside Tree Project Permit #</u>	<input type="checkbox"/> State Certified Modular
	<input type="checkbox"/> Manufactured Home

Property Owner's Name: ABA Properties LLC  
Address: 7221 Lee DeForest Dr Ste 100  
City: Columbia State: MD Zip Code: 21046  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

Applicant's Name & Mailing Address, (if other than stated herein)  
Applicant's Name: Jeremy Clancy  
Address: Po Box 1253  
City: Elkridge State: MD Zip Code: 21784  
Phone: 443-146-1229 Fax: \_\_\_\_\_  
Email: MITCHELL@AppliedandApproved.com

Contractor Company: TENS Oil  
Contact Person: C Kevin Haines  
Address: 1618 N. Main St.  
City: Harpswood State: MD Zip Code: 21074  
License No.: 4108  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

Engineer/Architect Company: \_\_\_\_\_  
Responsible Design Prof.: \_\_\_\_\_  
Address: Contractor  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

Utilities
<u>Water Supply</u>
<input type="checkbox"/> Public
<input checked="" type="checkbox"/> Private
<u>Sewage Disposal</u>
<input type="checkbox"/> Public
<input checked="" type="checkbox"/> Private
Electric: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Gas: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<u>Heating System</u>
<input type="checkbox"/> Electric <input type="checkbox"/> Oil
<input type="checkbox"/> Natural Gas <input type="checkbox"/> Propane Gas
<input type="checkbox"/> Other:
<u>Sprinkler System:</u>
<input type="checkbox"/> Yes <input type="checkbox"/> No
Grading Permit Number: _____
Building Shell Permit Number: _____

THE UNDERSIGNED HEREBY CERTIFIES AND AGREES AS FOLLOWS: (1) THAT HE/SHE IS AUTHORIZED TO MAKE THIS APPLICATION; (2) THAT THE INFORMATION IS CORRECT; (3) THAT HE/SHE WILL COMPLY WITH ALL REGULATIONS OF HOWARD COUNTY WHICH ARE APPLICABLE THERETO; (4) THAT HE/SHE WILL PERFORM NO WORK ON THE ABOVE REFERENCED PROPERTY NOT SPECIFICALLY DESCRIBED IN THIS APPLICATION; (5) THAT HE/SHE GRANTS COUNTY OFFICIALS THE RIGHT TO ENTER ONTO THIS PROPERTY FOR THE PURPOSE OF INSPECTING THE WORK PERMITTED AND POSTING NOTICES.

Applicant's Signature: Jeremy Clancy  
Email Address: Jeremy@AppliedandApproved.com  
Title/Company: Permits

Print Name: Jeremy Clancy  
Date: 4/18/13

**RECEIVED**  
**APR 18 2013**  
LICENSING & REGISTRATION  
DIV.

Checks Payable to: DIRECTOR OF FINANCE OF HOWARD COUNTY

AGENCY	DATE	SIGNATURE OF APPROVAL
State Highways		
Building Officials		
PSZA (Zoning)		
PSZA (Engineering)		
Health		

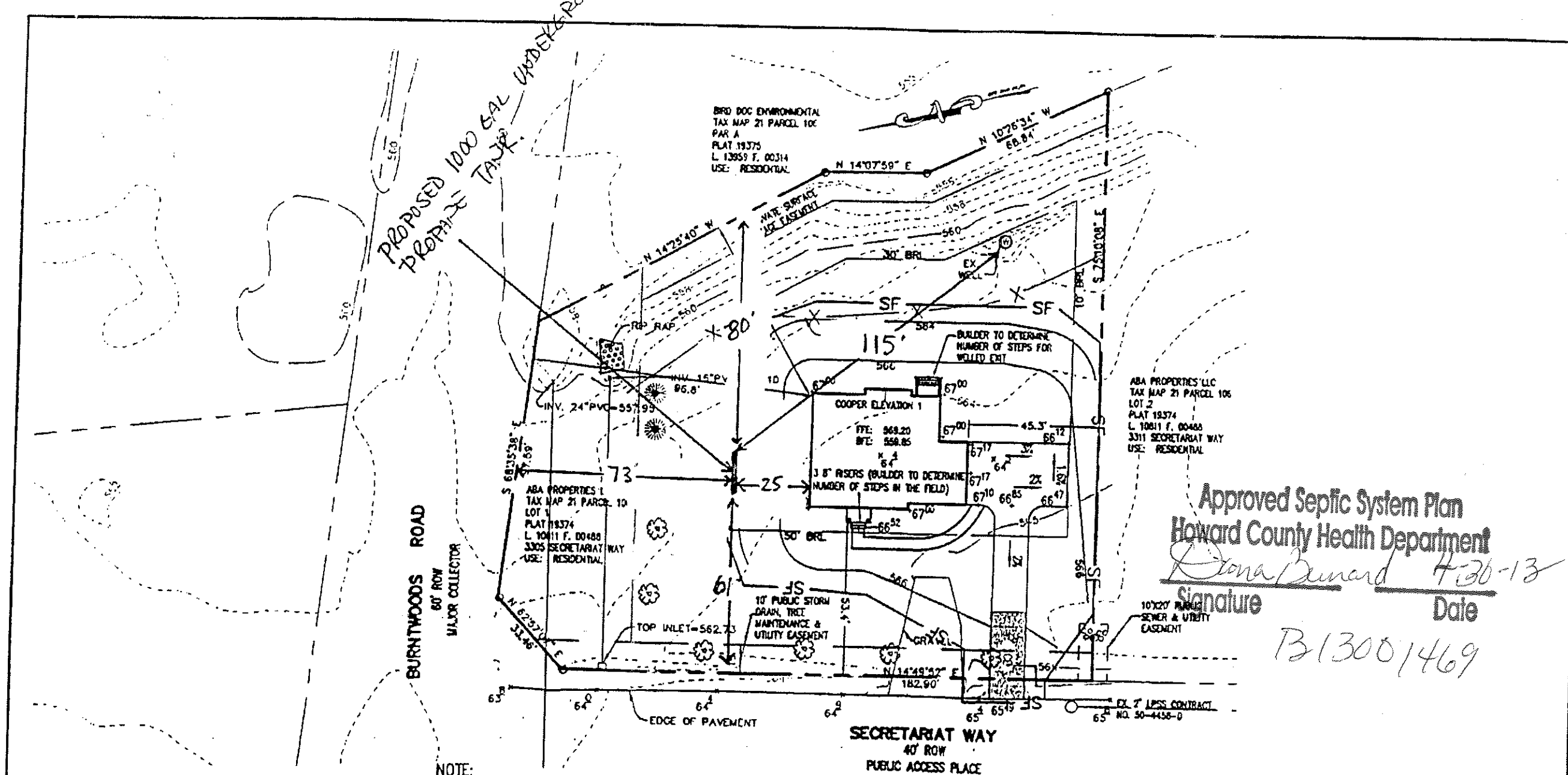
Is Sediment Control approval required for issuance? ☐ Yes ☐ No  
☐ CONTINGENCY CONSTRUCTION START

DPZ SETBACK INFORMATION
Front: _____
Rear: _____
Side: _____
Side St: _____
Are minimum setbacks met? <input type="checkbox"/> Yes <input type="checkbox"/> No
Is Entrance Permit Required? <input type="checkbox"/> Yes <input type="checkbox"/> No
Historic District? <input type="checkbox"/> Yes <input type="checkbox"/> No
Lot Coverage for New Town Zone: _____
SDP/Red-line approval date: _____

Filing Fee	\$
Permit Fee	\$
Tech Fee	\$
Excise Tax	\$
PSFS	\$
Guaranty Fund	\$
Add'l per Fee	\$
Total Fees	\$
Sub-Total Paid	\$
Balance Due	\$
Check	# <u>3401</u>

Distribution of Copies: White: Building Officials Green: PSZA,Zoning Yellow: PSZA,Engineering Pink: Health Gold: SHA

T:\Operations\Updated Forms\Building applmp 8.2012.docx



Approved Septic System Plan  
Howard County Health Department

*Diana Bernard* 7-30-13  
Signature Date

B13001469

Pennoni & Associates, Inc.  
Engineers, Surveyors, Planners, Landscape Architects.  
**Pennoni**  
8818 Centre Park Drive  
Columbia, MD 21045  
T 410.997.8900  
F 410.997.9282

- NOTE:
1. THIS LOT IS SERVED BY A SHARED SEPTIC SYSTEM PER F-07-074.
  2. STORMWATER MANAGEMENT IS PROVIDED UNDER F-07-074.
  3. THE EXISTING WELL SHOWN ON THIS PLAN (HO-95-1090) HAS BEEN FIELD LOCATED BY PHR+A ON 1/9/13 AND IS ACCURATELY SHOWN.

SECRETARIAT WAY  
MAPLEWOOD FARMS LOT 1  
PLOT PLAN

SCALE:	1"=40'	PROJ. NO.	ENV01202	DRAWN BY:	PLM	DATE:	1-18-13
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G10000201

Permits: 410-313-2455  
 Inspections: 410-313-1810  
 Automated Line: 410-313-3800

Howard County Building/Fire Permit Application  
 Department of Inspections, Licenses & Permits  
 3430 Court House Drive  
 Ellicott City, MD 21043

Permit Number:

B13000300

Building Address: 3305 Secretariat Way  
Glenwood, MD 21738

Suite/Apt. #: \_\_\_\_\_ SDP/WP/BA #: \_\_\_\_\_

Census Tract: 605601 Subdivision: Maplewood Farms

Section: \_\_\_\_\_ Area: \_\_\_\_\_ Lot: 1

Tax Map: 21 Parcel: 106 Grid: 005

Zoning: RR-DEO Map Coordinates: 4812-H5 Lot Size: 33002 sq

Existing Use: Vacant Lot

Proposed Use: New SFD

Estimated Construction Cost: \$ 218,000

Description of Work: NEW SFD, 2 story, 2-car  
side load garage, elevation 1, full brick front  
finished basement, 4 BR's, covered front porch,  
3.5 Baths, FP

Occupant or Tenant: \_\_\_\_\_

Was tenant space previously occupied? ☐ Yes ☒ No

Contact Name: Bob Gentry

Address: 7939 Honeygo Blvd., Ste. 112

City: White Marsh State: MD Zip Code: 21236

Phone: 410-925-5992 Fax: 443-267-0079

Email: rgentry@envisionbuild.net

Property Owner's Name: ABA Properties, LLC

Address: 7221 Lee DeForest Dr, Ste. 100

City: Columbia State: MD Zip Code: 21046

Home Phone: \_\_\_\_\_ Work Phone: 410-953-0505

Applicant's Name & Mailing Address, (if other than stated herein):  
same

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Contractor Company: Envision Builders, LLC

Contact Person: Robert Gentry

Address: 7939 Honeygo Blvd., Ste. 112

City: White Marsh State: MD Zip Code: 21236

License No.: 6356

Phone: 410-925-5992 Fax: 443-267-0079

Email: rgentry@envisionbuild.net

Engineer/Architect Company: DW Taylor & Assoc., Inc

Responsible Design Prof.: Don Taylor

Address: 5024 Dorsey Hall Drive, Ste. 203

City: Ellicott City State: MD Zip Code: 21042

Phone: 410-984-1181 Fax: \_\_\_\_\_

Email: dwtaylor@dw-taylor.com

BUILDING DESCRIPTION - COMMERCIAL	
<b>Building Characteristics</b>	<b>Utilities</b>
Height: _____	<u>Water Supply</u>
No. of stories: _____	<input type="checkbox"/> Public
Gross area, sq. ft./floor: _____	<input type="checkbox"/> Private
Area of construction (sq. ft.): _____	<u>Sewage Disposal</u>
Use group: _____	<input type="checkbox"/> Public
	<input type="checkbox"/> Private
	Electric: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Gas: <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Construction type:</b>	<b>Heating System</b>
<input type="checkbox"/> Reinforced Concrete	<input type="checkbox"/> Electric <input type="checkbox"/> Oil
<input type="checkbox"/> Structural Steel	<input type="checkbox"/> Natural Gas <input type="checkbox"/> Propane Gas
<input type="checkbox"/> Masonry	<u>Sprinkler System:</u>
<input type="checkbox"/> Wood Frame	<input type="checkbox"/> N/A
<input type="checkbox"/> State Certified Modular	<input type="checkbox"/> Full
<input checked="" type="checkbox"/> Roadside Tree Project Permit	<input type="checkbox"/> Partial
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Other Suppression
<b>Roadside Tree Project Permit #</b>	No. of Heads: _____

BUILDING DESCRIPTION - RESIDENTIAL	
<b>Building Characteristics</b>	<b>Utilities</b>
<input checked="" type="checkbox"/> SF Dwelling <input type="checkbox"/> SF Townhouse	<u>Water Supply</u>
<b>Depth</b> <b>Width</b>	<input type="checkbox"/> Public
1 <sup>st</sup> floor: <u>42'</u> <u>54'</u>	<input checked="" type="checkbox"/> Private
2 <sup>nd</sup> floor: <u>42'</u> <u>34'</u>	<u>Sewage Disposal</u>
Basement: <u>42'</u> <u>34'</u>	<input type="checkbox"/> Public
<input checked="" type="checkbox"/> Finished Basement	<input checked="" type="checkbox"/> Private
<input type="checkbox"/> Unfinished Basement	Electric: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Crawl Space	Gas: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<input type="checkbox"/> Slab on Grade	<u>Heating System</u>
No. of Bedrooms: <u>4</u>	<input checked="" type="checkbox"/> Electric
<u>Multi-family Dwelling</u>	<input type="checkbox"/> Oil
No. of efficiency units: _____	<input type="checkbox"/> Natural Gas
No. of 1 BR units: _____	<input checked="" type="checkbox"/> Propane Gas
No. of 2 BR units: _____	
No. of 3 BR units: _____	
Other Structure: _____	
Dimensions: _____	
Footings: _____	<input checked="" type="checkbox"/> Roadside Tree Project Permit
Roof: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> State Certified Modular	<u>Roadside Tree Project Permit #</u>
<input type="checkbox"/> Manufactured Home	

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Applicant's Signature: Robert Gentry

Email Address: rgentry@envisionbuild.net

VP Finance / Envision Builders

Title/Company

Print Name: Robert Gentry

Date: 1/22/13

RECEIVED

JAN 22 2013

LICENSES & PERMITS  
DIVISION

Checks Payable to: DIRECTOR OF FINANCE OF HOWARD COUNTY

\*\*PLEASE WRITE NEATLY &amp; LEGIBLY\*\*

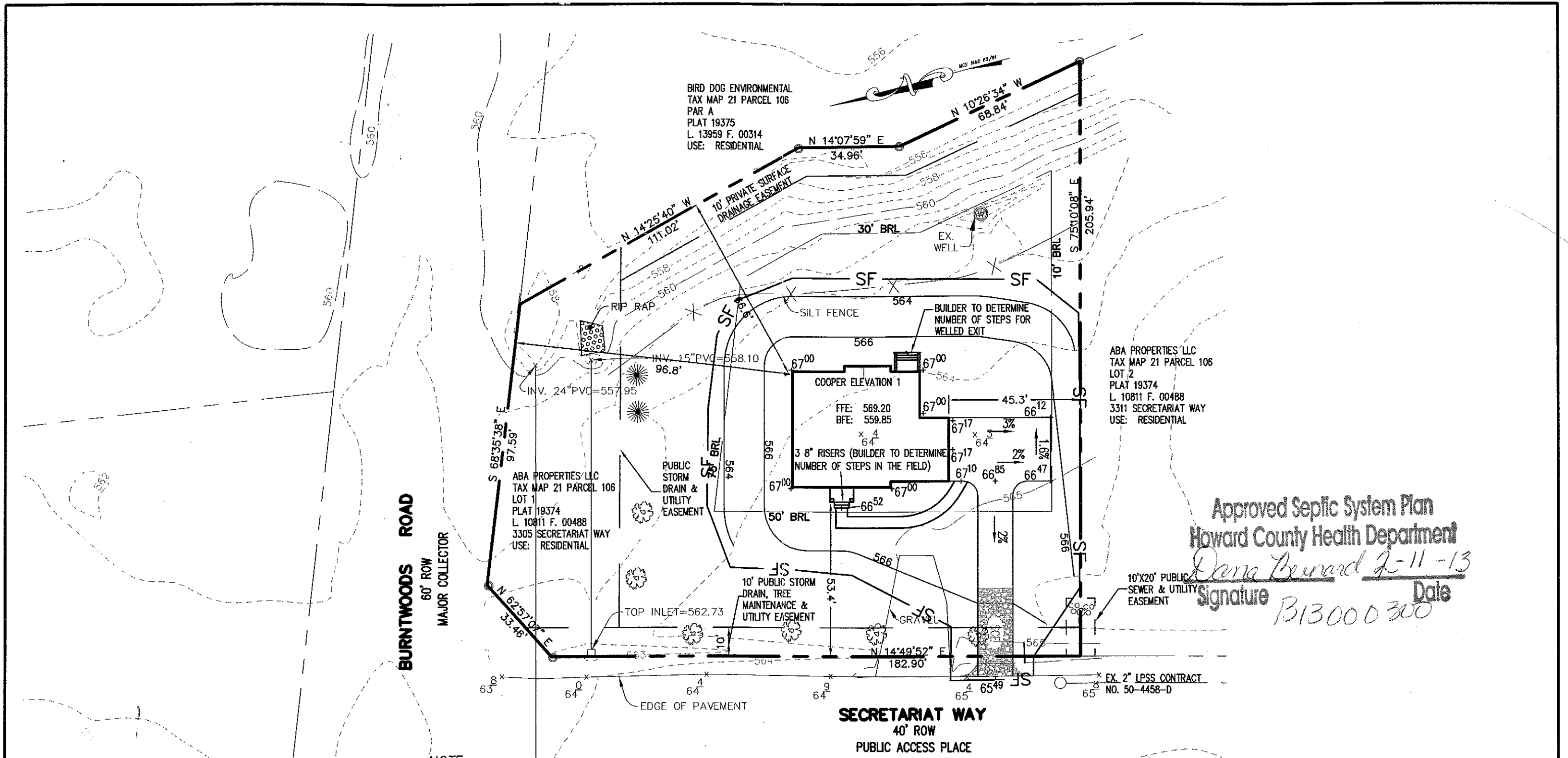
FOR OFFICE USE ONLY

AGENCY	DATE	SIGNATURE OF APPROVAL
<input checked="" type="checkbox"/> State Highways		
<input checked="" type="checkbox"/> Building Officials		
<input checked="" type="checkbox"/> PSZA (Zoning)		
<input checked="" type="checkbox"/> PSZA (Engineering)		
<input checked="" type="checkbox"/> Health	<u>2-11-13</u>	<u>Dana Beard</u>
<input checked="" type="checkbox"/> Fire Protection		
Is Sediment Control approval required for issuance? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> CONTINGENCY CONSTRUCTION START		
<input type="checkbox"/> ONE STOP SHOP		

DPZ SETBACK INFORMATION	
Front:	
Rear:	
Side:	
Side St.:	
All minimum setbacks met?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is Entrance Permit Required?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Historic District?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Lot Coverage for New Town Zone:	
SDP/Red-line approval date:	

Filing Fee	\$ <u>100</u>
Permit Fee	\$
Tech Fee	\$
Excise Tax	\$
PSFS	\$
Guaranty Fund	\$ <u>50</u>
Add'l per Fee	\$
Total Fees	\$
Sub-Total Paid	\$
Balance Due	\$

Check 1708



**Pennoni & Associates, Inc.**  
Engineers. Surveyors. Planners. Landscape Architects.

**Pennoni**

8818 Centre Park Drive  
Columbia, MD 21045  
T 410.997.8900  
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**SECRETARIAT WAY**  
**MAPLEWOOD FARMS LOT 1**

**PLOT PLAN**

SCALE: 1"=40' PROJ. No. ENV81202 DRAWN BY: H.J.M. DATE: 1-18-13

T:\PROJECTS\ENVB\ENVB1202-LOTS 1 4 MAPLEWOOD FARMS\DESIGN\CS\PLOT PLAN.DWG