



Building Permit Application

Howard County Maryland
Department of Inspections, Licenses and Permits
3430 Court House Drive
Permits: 410-313-2455
www.howardcountymd.gov

Date Received: 5/27/14

Permit No.: B14001789

ESVELD

Building Address: 2507 TEN OAKS RD
City: DARTON State: MD Zip Code: 21034
Suite/Apt. #: _____ SDP/WP/BA #: _____
Census Tract: _____ Subdivision: MITCHELL PROJECT
Section: _____ Area: _____ Lot: 2
Tax Map: 28 Parcel: 243 Grd: 2
Zoning: _____ Map Coordinates: _____ Lot Size: _____

Existing Use: VACANT
Proposed Use: NEW SFD
Estimated Construction Cost: \$ 237,000
Description of Work: BUILDING NEW SINGLE DETACHED DWELLING 2-STORY NO BASEMENT

Occupant or Tenant: _____
Was tenant space previously occupied? ☐ Yes ☐ No
Contact Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____ Fax: _____
Email: _____

Commercial Building Characteristics	Residential Building Characteristics	
Height:	<input checked="" type="checkbox"/> SF Dwelling <input type="checkbox"/> SF Townhouse	
No. of stories:	Depth	Width
Gross area, sq. ft./floor:	1 st floor: <u>46</u>	<u>67</u>
	2 nd floor: <u>35</u>	<u>52</u>
Area of construction (sq. ft.):	Basement:	
	<input type="checkbox"/> Finished Basement	
Use group:	<input type="checkbox"/> Unfinished Basement	
	<input type="checkbox"/> Crawl Space	
Construction type:	<input checked="" type="checkbox"/> Slab on Grade	
<input type="checkbox"/> Reinforced Concrete	No. of Bedrooms:	<u>4</u>
<input type="checkbox"/> Structural Steel	Multi-family Dwelling	
<input type="checkbox"/> Masonry	No. of efficiency units:	
<input type="checkbox"/> Wood Frame	No. of 1 BR units:	
<input type="checkbox"/> State Certified Modular	No. of 2 BR units:	
	No. of 3 BR units:	
	Other Structure:	
	Dimensions:	
<input checked="" type="checkbox"/> Roadside Tree Project Permit	Footings:	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Roof:	
Roadside Tree Project Permit #	<input type="checkbox"/> State Certified Modular	
	<input type="checkbox"/> Manufactured Home	

Property Owner's Name: CHRISTOPHER ESVELD
Address: 14833 SILVER ASH COURT
City: BURTONVILLE State: MD Zip Code: 20866
Phone: 301-549-2223 Fax: _____
Email: _____

Applicant's Name & Mailing Address, (if other than stated herein)
Applicant's Name: HIEN LE
Address: 7809 ANTIOP ST
City: ANNANDALE State: VA Zip Code: 22003
Phone: 703-635-6364 Fax: _____
Email: _____

Contractor Company: NYP HOMES, LLC
Contact Person: PHUOC V NGUYEN
Address: 4213 PINE LAKE
City: ALEXANDRIA State: VA Zip Code: 22312
License No.: 13715895
Phone: 703-906-1789 Fax: _____
Email: HOMEOWNER

Engineer/Architect Company: _____
Responsible Design Prof.: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____ Fax: _____
Email: _____

Utilities	
<u>Water Supply</u>	
<input type="checkbox"/> Public	
<input checked="" type="checkbox"/> Private	
<u>Sewage Disposal</u>	
<input type="checkbox"/> Public	
<input checked="" type="checkbox"/> Private	
Electric: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Gas: <input type="checkbox"/> Yes <input type="checkbox"/> No	
<u>Heating System</u>	
<input checked="" type="checkbox"/> Electric <input type="checkbox"/> Oil	
<input type="checkbox"/> Natural Gas <input type="checkbox"/> Propane Gas	
<input type="checkbox"/> Other:	
<u>Sprinkler System:</u>	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Grading Permit Number: <u>G1000159</u>	
Building Shell Permit Number:	

THE UNDERSIGNED HEREBY CERTIFIES AND AGREES AS FOLLOWS: (1) THAT HE/SHE IS AUTHORIZED TO MAKE THIS APPLICATION; (2) THAT THE INFORMATION IS CORRECT; (3) THAT HE/SHE WILL COMPLY WITH ALL REGULATIONS OF HOWARD COUNTY WHICH ARE APPLICABLE THERETO; (4) THAT HE/SHE WILL PERFORM NO WORK ON THE ABOVE REFERENCED PROPERTY NOT SPECIFICALLY DESCRIBED IN THIS APPLICATION; (5) THAT HE/SHE GRANTS COUNTY OFFICIALS THE RIGHT TO ENTER ONTO THIS PROPERTY FOR THE PURPOSE OF INSPECTING THE WORK PERMITTED AND POSTING NOTICES.

Applicant's Signature: HIEN LE
Print Name: HIEN LE
Email Address: hi.site.engineer@yahoo.com
Date: 04/25/2014
Title/Company: PROJECT MANAGER / SITE ENGINEER, LLC

RECEIVED
MAY 27 2014
LICENSES & PERMITS
DIVISION

Checks Payable to: DIRECTOR OF FINANCE OF HOWARD COUNTY

PLEASE WRITE NEATLY & LEGIBLY
FOR OFFICE USE ONLY

AGENCY	DATE	SIGNATURE OF APPROVAL
<input checked="" type="checkbox"/> State Highways		
<input checked="" type="checkbox"/> Building Officials		
<input checked="" type="checkbox"/> PSZA (Zoning)		
<input checked="" type="checkbox"/> PSZA (Engineering)		
<input checked="" type="checkbox"/> Health		

Is Sediment Control approval required for issuance? ☐ Yes ☐ No
☐ CONTINGENCY CONSTRUCTION START

DPZ SETBACK INFORMATION

Front: _____
Rear: _____
Side: _____
Side St.: _____
All minimum setbacks met? ☐ Yes ☐ No
Is Entrance Permit Required? ☐ Yes ☐ No
Historic District? ☐ Yes ☐ No
Lot Coverage for New Town Zone: _____
SDP/Red-line approval date: _____

Filing Fee	\$ <u>100.00</u>
Permit Fee	\$
Tech Fee	\$
Excise Tax	\$
PSFS	\$
Guaranty Fund	\$ <u>500</u>
Add'l per Fee	\$
Total Fees	\$
Sub-Total Paid	\$
Balance Due	\$
Check	# <u>1581</u>

Distribution of Copies: White: Building Officials Green: PSZA,Zoning Yellow: PSZA,Engineering Pink: Health Gold: SHA



Building Permit Application

Howard County Maryland
Department of Inspections, Licenses and Permits
3430 Court House Drive
Permits: 410-313-2455
www.howardcountymd.gov

Date Received:

4/29/15

Permit No.:

B15001588

Building Address: 4507 Ten Lakes Rd
City: Danvers State: MD Zip Code: 21030
Suite/Apt. #: _____ SDP/WP/BA #: _____
Census Tract: _____ Subdivision: Blackburn Ridge
Section: _____ Area: _____ Lot: _____
Tax Map: _____ Parcel: _____ Grid: _____
Zoning: _____ Map Coordinates: _____ Lot Size: _____

Existing Use: Res
Proposed Use: Residential
Estimated Construction Cost: \$ 8,000
Description of Work: Interior remodel
including kitchen, bath, and
living room.

Occupant or Tenant: _____
Was tenant space previously occupied? ☐ Yes ☒ No
Contact Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____ Fax: _____
Email: _____

Commercial Building Characteristics	Residential Building Characteristics
Height:	<input type="checkbox"/> SF Dwelling <input type="checkbox"/> SF Townhouse
No. of stories:	<u>Depth</u> <u>Width</u>
Gross area, sq. ft./floor:	1 st floor:
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Use group:	<input type="checkbox"/> Unfinished Basement
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<input type="checkbox"/> Structural Steel	<u>Multi-family Dwelling</u>
<input type="checkbox"/> Masonry	No. of efficiency units:
<input type="checkbox"/> Wood Frame	No. of 1 BR units:
<input type="checkbox"/> State Certified Modular	No. of 2 BR units:
	No. of 3 BR units:
	Other Structure:
	Dimensions:
<input checked="" type="checkbox"/> Roadside Tree Project Permit	Footings:
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Roof:
Roadside Tree Project Permit #	<input type="checkbox"/> State Certified Modular
	<input type="checkbox"/> Manufactured Home

Property Owner's Name: Christopher Gorello
Address: 14833 Silver Hill Ct
City: Burtonsville State: MD Zip Code: 20814
Phone: _____ Fax: _____
Email: _____

Applicant's Name & Mailing Address, (If other than stated herein)

Applicant's Name: Michael Gorello
Address: 14833 Silver Hill Ct
City: Burtonsville State: MD Zip Code: 20814
Phone: _____ Fax: _____
Email: _____

Contractor Company: MJ Poole
Contact Person: Michael Underwood
Address: 360 Main St
City: Laurel State: MD Zip Code: 20707
License No.: 60029
Phone: 301725-2332 Fax: _____
Email: _____

Engineer/Architect Company: Coria
Responsible Design Prof.: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____ Fax: _____
Email: _____

Utilities
<u>Water Supply</u>
<input type="checkbox"/> Public
<input checked="" type="checkbox"/> Private
<u>Sewage Disposal</u>
<input type="checkbox"/> Public
<input checked="" type="checkbox"/> Private
Electric: <input type="checkbox"/> Yes <input type="checkbox"/> No
Gas: <input type="checkbox"/> Yes <input type="checkbox"/> No
<u>Heating System</u>
<input type="checkbox"/> Electric <input type="checkbox"/> Oil
<input type="checkbox"/> Natural Gas <input type="checkbox"/> Propane Gas
<input type="checkbox"/> Other:
<u>Sprinkler System:</u>
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Grading Permit Number:
Building Shell Permit Number:

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Applicant's Signature

Email Address

Title/Company

Print Name

Date

Checks Payable to: DIRECTOR OF FINANCE OF HOWARD COUNTY

PLEASE WRITE NEATLY & LEGIBLY

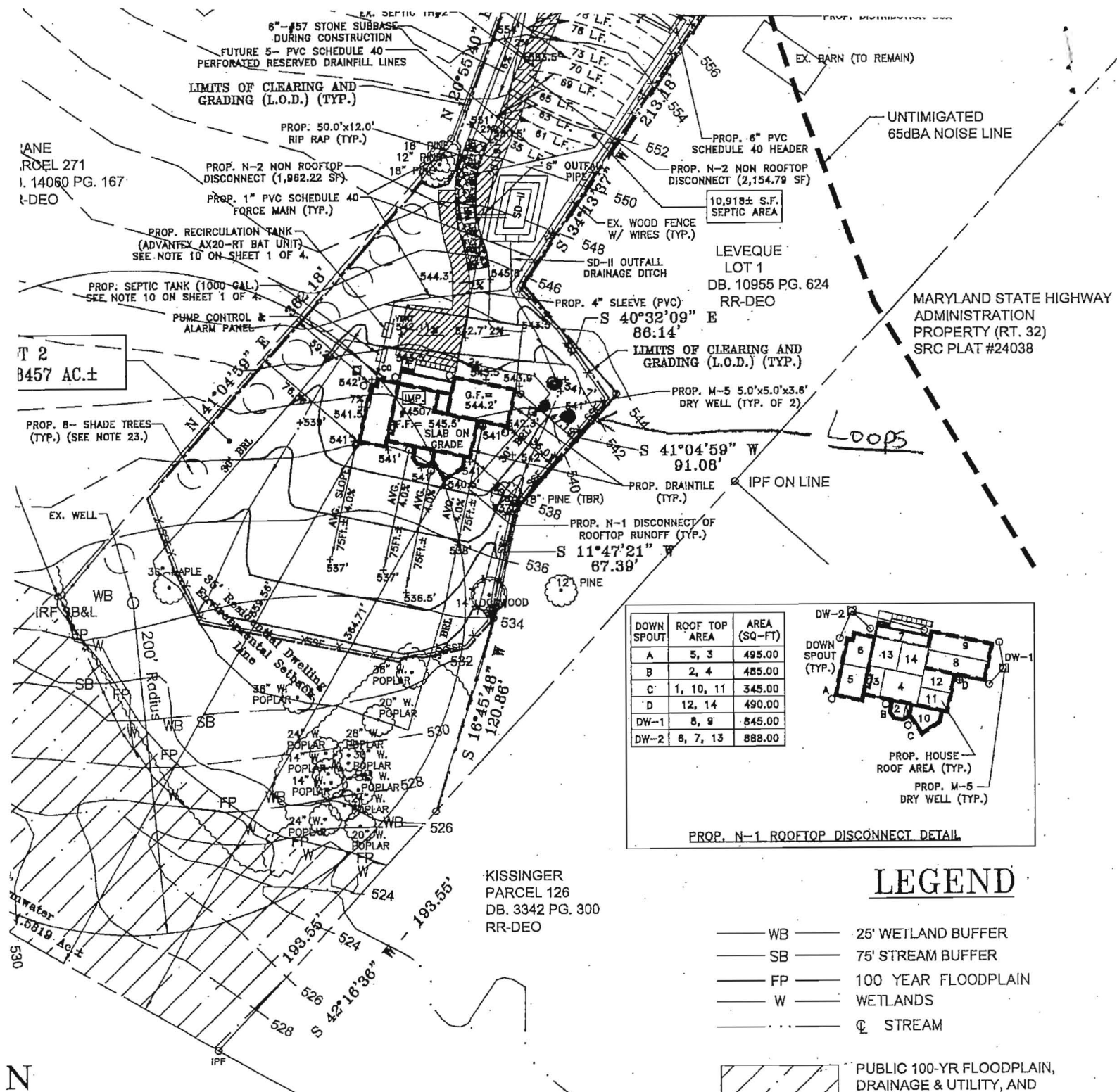
-FOR OFFICE USE ONLY-

AGENCY	DATE	SIGNATURE OF APPROVAL
State Highways		
Building Officials		
PSZA (Zoning)		
PSZA (Engineering)		
Health	5/11/15	H. Oswald

Is Sediment Control approval required for issuance? ☐ Yes ☐ No
☐ CONTINGENCY CONSTRUCTION START

DPZ SETBACK INFORMATION
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Rear:
Side:
Side St.:
All minimum setbacks met? <input type="checkbox"/> Yes <input type="checkbox"/> No
Is Entrance Permit Required? <input type="checkbox"/> Yes <input type="checkbox"/> No
Historic District? <input type="checkbox"/> Yes <input type="checkbox"/> No
Lot Coverage for New Town Zone:
SDP/Red-line approval date:

Filing Fee	\$
Permit Fee	\$ 100.00
Tech Fee	\$ 10.00
Excise Tax	\$
PSFS	\$
Guaranty Fund	\$
Add'l per Fee	\$
Total Fees	\$ 110.00
Sub-Total Paid	\$
Balance Due	\$
Check	# 4425



_____ WB _____ 25' WETLAND BUFFER
 _____ SB _____ 75' STREAM BUFFER
 _____ FP _____ 100 YEAR FLOODPLAIN
 _____ W _____ WETLANDS
 _____ . . . _____ ☉ STREAM

 PUBLIC 100-YR FLOODPLAIN,
DRAINAGE & UTILITY, AND

**DEVELOPMENT ENGINEERING DIVISION (DP&Z), ENGINEERING REVIEW FEE
AND DEPARTMENT OF PUBLIC WORKS, ADMINISTRATIVE AND INSPECTION FEE**

For Site Development Plan
Site Construction Cost Estimate & Fee Calculations

Developer: Christopher Esveld W&S Cont. No. N/A
Address: 0 Estimated Construction Time: 4 Weeks
0 Date: 03/28/14
Phone No.: 240-426-0472 P&Z File No.:
Engineer: Site Engineers, LLC Election District: 0 Tax Map: 28

Name of Development: Esveld's Residence Section Area Lot 2 Parcel 243
Street Name: Length: Width:
Street Name: Length: Width:
Street Name: Length: Width:
Street Name: Length: Width:

DESCRIPTION OF WORK: (Privately Maintained Facilities)

I. SITE WORK			
Clearing & Grading	\$0.00		
Concrete Curb & Gutter	\$0.00		
Paving	\$0.00		
Bituminous Curbs	\$0.00		
Sod, Seeding & Mulching	\$0.00		
Drain Easements, Guardrails, Barricades, Rip-rap	\$0.00		
Signs, Traffic Control Devices & Roadway Marking	\$0.00		
Sidewalks & Walkways	\$0.00		
Miscellaneous	\$0.00	Subtotal:	\$0.00
II. STORMWATER MANAGEMENT			
Clearing & Grubbing	\$0.00		
Grading	\$0.00		
Control Structures & Pipe	\$0.00		
Rip-rap & Stones	\$0.00		
Sod, Seeding & Mulching	\$0.00		
Miscellaneous	\$13,000.00	Subtotal:	\$13,000.00

Type of System: M-5 Dry Wells (2), M-1 Disconnection of Rooftop Runoff, N-2 Disconnection of Non-Rooftop Runoff
Maintenance (Public/Private): Private
Waved:
Regional Under:
Existing Under:
Exempt:
Location: 4507 Ten Oaks Rd
Nearest Street: Rutherford Way
Coordinates:
Subtotal Items I & II: \$13,000.00
Percentage: 0.055
Engineering Fee Items I & II: \$715.00

III. STORM DRAINAGE			
Pipes & Underdrains	\$0.00		
Endwalls & Inlets	\$0.00		
Swales & Rip-rap	\$0.00		
Seeding & Mulching	\$0.00	Subtotal:	\$0.00
IV. WATER & SEWER			
Water Main	\$0.00		
Sewer Main	\$0.00		
House Connections	\$0.00		
Manholes	\$0.00		
Miscellaneous	\$0.00	Subtotal:	\$0.00

Subtotal Items III & IV: \$0.00
Percentage: 0.016
Engineering Fee Items III & IV: \$0.00

FECC: \$13,000.00
TFD: \$715.00
Less PRFP: \$0.00
BFD: \$715.00

Prepared By: 
Philip M. Thompson, P.E.

Date: 3/28/2014

For Office Use Only:
Engineering Fee Due: \$357.50 Account #1000000000-3000-3000000000-PW/PV000030000000-432220
(50% OF BFD)
DPW Adm. & Inspection Fee Due: \$357.50 Account #1000000000-2100-3100000000-PW/PV000030000000-432220
(50% OF BFD)

FINAL CONSTRUCTION COST ESTIMATE AND FEE CALCULATIONS

Subject: RE: 4507 Ten Oaks Road Revised Sheet 5 and Soil Report for M-5 Dry Wells
From: Thompson, Phil (pthompson@howardcountymd.gov)
To: hl.site_engineers@yahoo.com;
Cc: jepickett@howardcountymd.gov; mbishop@howardcountymd.gov;
Date: Friday, March 28, 2014 8:50 AM



Hein Le,

Attached is the approved Simplified ECP for the above referenced project. Please include a copy of this email and attachment with your building permit.

Contact Melanie Bishop, DPW Real Estate Services, mbishop@howardcountymd.gov, to execute the required documents and pay the required review and inspection fee (\$715.00) prior to the submission of the building permit.

A handwritten signature in black ink, appearing to read "Philip M. Thompson", followed by a long horizontal line.

Philip M. Thompson, P.E.

Department of Planning and Zoning

Development Engineering Division

3430 Courthouse Dr.

Ellicott City, MD 21043

410-313-3368 Desk

410-313-3467 Fax

From: Hien Le [mailto:hl.site_engineers@yahoo.com]
Sent: Thursday, March 27, 2014 11:48 PM
To: Thompson, Phil
Subject: 4507 Ten Oaks Road Revised Sheet 5 and Soil Report for M-5 Dry Wells

Williams, Jeffrey

From: Williams, Jeffrey
Sent: Tuesday, June 17, 2014 11:43 AM
To: 'hl.site_engineers@yahoo.com'
Subject: building permit 4507 ten oaks

I finally had a chance to look through the documents you provided and I don't see floorplans for the house. Can you please forward those to me in order for me to process the permit. You can email them to me if you prefer. Thanks.

Jeff Williams
Program Supervisor, Well & Septic Program
Bureau of Environmental Health
Howard County Health Dept.
410-313-4261
jewilliams@howardcountymd.gov

CONFIDENTIALITY NOTICE

This message and the accompanying documents are intended only for the use of the individual or entity to which they are addressed and may contain information that is privileged, confidential, or exempt from disclosure under applicable law. If the reader of this email is not the intended recipient, you are hereby notified that you are strictly prohibited from reading, disseminating, distributing, or copying this communication. If you have received this email in error, please notify the sender immediately and destroy the original transmission.

DRAWN BY	FR L H
DESIGNED BY	FR L H
CHECKED BY	FR L H
SCALE	AS NOTED
C-5	
DATE	FEB 2014
SHEET	5 OF 6

WAIVER PETITION APPLICATION

Date Submitted/Accepted JUN 6 2005 DPZ File Number WP-05-133

I. Site Description

Subdivision Name/Property Identification: Resubdivision of Mengel Property, Parcel 243

Location of property: 4451 Ten Oaks Road Dayton, Maryland
(Street Address and/or Road Name)

Residential
(Existing Use)

Residential
(Proposed Use)

Z8
(Tax Map No.)

Z
(Grid/Block No.)

243
(Parcel No.)

5th
(Election District)

RR-DEO
(Zoning District)

7.00± Acres
(Total Site Area)

Provide a brief site history including reference to all previously submitted or currently active plans on file with the County (subdivision plans, Board of Appeals petitions, waiver petitions, etc.)

Deeded Subdivision

II. Waiver Request

In accordance with Section 16.104 of the Howard County Subdivision and Land Development Regulations, the Department of Planning and Zoning, in conjunction with the Subdivision Review Committee **may grant waivers or modifications to the minimum requirements stipulated within the Regulations if it is determined that extraordinary hardships or practical difficulties may result from strict compliance with the regulations, or if it is determined that the regulations may be served to a greater extent by an alternative proposal.**

In the area below, the petitioner shall enumerate the specific numerical section(s) from the Subdivision and Land Development Regulations for which a waiver is being requested and provide a brief summary of the regulation. Attach a separate sheet if additional information is appropriate.

Section Reference No.	Summary of Regulation
1. <u>16.120(b)(4)(iii)</u>	<u>"Lots or buildable parcels 20,000 square feet or greater in size [shall not be encumbered by Environmental features] except steep slopes may be on the lot, if located no closer than 35 feet from the building envelope. A deck may project 10' beyond the building envelope"</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

iii. **Justification** (if additional space is needed for justification, please attach to the application)

All waiver requests must be fully justified by the petitioner. Incomplete or inadequate justification may result in rejection of the application. Justification must be specific to the subject property. The justification provided by the petitioner should include all factors which rationalize or substantiate the request in accordance with the following criteria:

- a. Summarize any extraordinary hardships or practical difficulties which may result from strict compliance with the Regulations.
- b. Verify that the intent of the Regulations will be served to a greater extent through the implementation of the alternative proposal.
- c. Substantiate that approval of the waiver will not be detrimental to the public interests.
- d. Confirm that approval of the waiver will not nullify the intent of the Regulations.

Please see attached Written Justification

IV. **Pre-Submission Meeting Requirements**

- a. **HDC Meeting Requirement** - A pre-submission advisory meeting with the Historic District Commission is required for new development located within a Historic District or if the site is listed in the Historic Sites Inventory in accordance with Section 16.605 of the Howard County Code. The property owner/developer must contact the DPZ, Division of Public Service and Zoning Administration for the HDC scheduling process and procedures. **The property owner/developer must submit a copy of the minutes from the HDC Advisory Meeting to DPZ along with the initial subdivision or site development plan application.**
- b. **MAA Meeting Requirement** - For all proposed subdivisions or developments located within the BWI Airport Noise Zone or the Airport Zoning District (4 mile radius from the center of the airport), the review and approval by the Maryland Aviation Administration is required prior to signature approval of final plan road and SWM construction drawings, and/or site development plans, or waiver approval of SDP. Please contact the MAA at P.O. Box 8766, BWI Airport, Maryland, 21240-0766, or (410) 859-7100. A copy of the MAA approval letter must accompany the submission of the final road/SWM construction plan original drawings, and/or site development plan original, or waiver petition application.

WAIVER JUSTIFICATION

4451 TEN OAKS ROAD, MENGEL SUBDIVISION, PARCEL 243

The Petitioner requests that the minimum lot area of 10 acres for allowing environmentally sensitive features to encumber a lot or preservation parcel (Section 16.120(b)(4)(iii)) be waived. For the following reasons, we strongly believe that the intent of the Regulations would be better served by approval of the Petitioner's waiver request.

BACKGROUND AND PROPERTY DESCRIPTION

The Petitioner owns a 7.0 acre parcel with an existing two story brick & frame house, paved driveway, barn, fenced pasture areas and private well and septic systems. The property obtains legal access/ road frontage via a 14 foot wide use-in-common driveway that runs approximately 1020 linear feet from Ten Oaks Road to Parcel 243 (Mitchell Property). The use-in common driveway presently serves five lots. None of the other lots being served by the common driveway are greater than 5.99 acres in size and therefore cannot be further subdivided in the future. The proposed new lot would be the sixth user of the driveway. A new driveway maintenance agreement will be required to include all users of the common driveway.

The topography of the site is high at the north end, where the existing house is located, and low at the south end where a stream with associated wetlands, wetland buffers, stream buffers and 100 year floodplain are located.

The property is primarily open pasture area with scattered landscape trees. The southern portion of the property is wooded within the 100 year floodplain. The proposed new lot would be located on the southern portion of the subject parcel. The proposed house would be built a minimum of 18 vertical feet above the 100 year floodplain elevation, the environmental features would need to encroach on the lot.

The environmental features on the proposed lot include, the Clydes Branch 100 year floodplain, non-tidal wetlands, 25' wetland buffer, a 75 foot stream buffer for a permanent stream. A 35 foot building restriction line is also required to be projected from the most constrictive environmental features. No disturbance of any kind is planned for the onsite environmental areas under the Petitioner's proposal.

- a.) Strict compliance with the Regulations would create an extraordinary hardship on the Petitioner by not allowing him to subdivide a bulk parcel into two 3.0+- acres lots for a future family investment, when, in fact, both proposed residences, wells, septic areas and accesses have no impact whatsoever on the environmental sensitive features located along the southern property line. This property is allowed one lot by right. Additional lots would require using the density transfer option thereby having to purchase expensive development rights. The Petitioner has no intention of ever exercising this option. Based on the Regulations the subject property cannot be further subdivided.

a.) (Continued)

A conflicting Regulation does not allow open space (public or private) to be created in the RR-DEO District.

- b.) The main intent of the Regulations does is to protect environmentally sensitive areas , and the Petitioner's alternative proposal involves no impact to any environmental features. The intent of the Regulation will, therefore, be greater served through the implementation of the Petitioner's alternative proposal.
- c.) Since no impacts to environmentally sensitive features will occur if the Petitioner's proposal is approved, there will be no detrimental impacts to the public interest.
- d.) The intent of the Regulations is to protect environmentally sensitive areas. The Petitioner's request has no negative impacts on the sensitive features, therefore approval of the Petitioner's alternative proposal will in no way nullify the intent of the Regulations.

V. Plan Exhibit

A. Number of Copies Required

The waiver petition application must be accompanied by copies of a detailed plot plan, subdivision plat or site development plan (**14 sets of the completed waiver application and plan exhibit if the subject property adjoins a County road; 18 sets for properties adjoining a State road**). In instances where the waiver request concerns an approval extension or if an associated plan is in active processing, only 2 sets of plans are required along with 14 or 18 copies of the application form. **Plans must be folded to a size no larger than 7-1/2" x 12"**. The pre-packaging of plans and supplemental reports by SRC agency will be permitted by DPZ provided that each package contains a cover letter which itemizes all plans, reports and documents included in the package.

Please be advised that all plan application submissions are ACCEPTED BY APPOINTMENT ONLY. All plan submission appointments must be scheduled with the Division of Land Development at (410) 313-2350.

B. Plan Requirement Checklist

The detailed waiver petition exhibit, plot plan, subdivision plan or site development plan must indicate the following required information relevant to the waiver request to ensure acceptance of the waiver petition application for processing.

Legend:	<u>Y</u>	Information Provided	<u>N</u>	Information Not Provided,
	<u>NA</u>	Not Applicable		Justification Attached

- ☒ 1. Vicinity map scale 1" = 2,000' indicating and identifying the total boundary of the property, exact site location, vicinity roads and north arrow.
- ☒ 2. Bearings and distances of property boundary lines for the entire tract and size of tract area.
- ☒ 3. North arrow and scale of plan.
- ☒ 4. Location, extent, boundary lines and area of any proposed lots.
- ☒ 5. Any existing or proposed building(s), structures, points of access, driveways, topography, natural features and other objects and/or uses on the subject and adjacent properties which may be relevant to the petition; i.e. historic structures, cemeteries or environmentally sensitive areas.
- ☒ 6. Delineation of building setback lines.
- ☒ 7. Delineation of all existing public road and/or proposed street systems.
- ☒ 8. Identification and location of all easements.
- ☒ 9. Approximate delineation of floodplain, wetland and forested areas, if applicable.
- ☒ 10. Road profile to evaluate sight distance, if the application includes a request for direct access to a major collector or more restrictive roadway classification.
- ☒ 11. Any additional information to allow proper evaluation (e.g. for waivers to wetland buffers an alternative analysis and mitigation proposal are needed; for waivers to SDP requirements where there is no subdivision of land, an APFO Roads Test evaluation may be needed).
- ☒ 12. Photographs, perspective sketches or cross-sections as necessary to adequately portray the waiver request.
- ☒ 13. The exhibit plans should be highlighted to accurately illustrate the requested waiver(s) to allow proper evaluation (i.e. proposed grading, tree clearing or other disturbances within environmentally sensitive areas or buffers).
- ☒ 14. Submit 2 sets of photographs for all existing on-site structures.

15. **Route 1 Manual**

Compliance with the Route 1 Manual is required for new development and some alterations or enlargements located in the CE, TOD and CAC zoning districts and for other zoning districts located within the Route 1 corridor. All plan submissions, beginning with the initial subdivision or site development plan, shall show all applicable streetscape, site and building designs responding to the Route 1 Manual's requirements and recommendations. All plan submissions shall provide a written summary of how the proposed design achieves the objectives of the Route 1 Manual. Also, building design and schematic architectural elevation details must be included with the initial subdivision or site development plan submission.

VI. **Fees**

The Waiver Petition application fee shall be in accordance with the adopted fee schedule. All checks shall be made payable to the *Director of Finance*. **The petition will not be accepted for processing until the fee has been paid. Incomplete, incorrect or missing information may result in the rejection of the application** and could cause additional time to be required to revise the petition for resubmittal and re-review. For more information or questions, contact DPZ at (410) 313-2350.

VII. **Owner's/Petitioner's Certification**

I/WE the undersigned fee simple owner(s) hereby make application to the Howard County Department of Planning and Zoning to relax the minimum requirements of the Howard County Subdivision and Land Development Regulations. The undersigned hereby certifies the information supplied herewith is correct and complete, confirms that the regulations and policies as referred to in the attached are understood, and authorizes periodic on-site inspections by the Howard County Subdivision Review Committee agencies. ***If the applicant is the owner's agent, written documentation from owner granting that authority is required.**

G Owner's authorization attached *

Bill Mitchell 6-1-2005
(Signature of Property Owner) (Date)
(Fee Simple Owner Only)

Mr. Bill Mitchell
(Name of Property Owner)

4451 Ten Oaks Rd
(Address)

Columbia, Maryland 21045
(City, State, Zip Code)

(E-mail) sherss@ldeinc.net

410-715-1070 / 410-715-9540
(Telephone) (Fax)

Contact Person: Steve Herbs

Steve Herbs 6/1/05
(Signature of Petition Preparer) * (Date)

LDE, Inc.
(Name of Petition Preparer, Surveyor/Engineer or Agent/Developer)

9250 Ramsey Road, Suite 106
(Address)

4451 Ten Oaks Rd Dayton, MD 21036
(City, State, Zip Code)

(E-mail) _____

410-531-6652 _____
(Telephone) (Fax)

Contact Person: Bill Mitchell

Howard County Department of Planning and Zoning
Division of Land Development

INITIAL SUBMISSION
WAIVER PETITION WORKSHEET
(For DPZ Use Only)

Project Name _____ DPZ File No. _____
DPZ Plan Reviewer _____ Submission Date _____
Plan Consultant Representative _____ Time _____

I. **Application Requirements**

Indicate Yes, No or N/A

- a. Application is complete
b. Required number of plans and applications are provided
 _____ Plans (14 sets on County Road or
 _____ Applications 18 sets on State Road)
c. Supplemental Information is provided

II. **Fee Computation**

Fee

Number of waivers requested
* Base Fee for first two waiver sections (\$450) 450.00
Fee for each additional waiver section (___ additional waivers x \$50 each) \$0.00
* (Maximum fee of \$350 for Agricultural Preservation parcels)
TOTAL \$0.00

III. **Certification**

Cash Receipt No. _____ Account #011-005-4201 Amount 450.00

Check issued by _____

___ Waiver petition application is accepted for processing.

___ Scheduled SRC meeting date.

___ Waiver petition application is rejected.

Reason: _____

___ Resubmission is accepted. Date _____ Staff initials _____

Comments/Notes _____
