	FAST TRACK PLAN	DataBase No.
	[	RTMENT OF PLANNING AND ZONING of Land Development
	In In Invision	or Land Development
DATE:	1313	DPZ File No. W-05-0/8
Depar	tment of Planning and Zoning	
1	Transportation Planning	Environmental and Community Planning (Ag Pres/Route 1
3350	Historic Preservation	Development Engineering Division
-+	Public Service and Zoning Administration	Other
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1	Department of Inspections, Licenses & Permits	Verizon 10 3 0
-	Department of Fire and Rescue Services	BGE WAIDIOY
-	State Highway Administration	Cable TV
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	Recreation and Parks	Finance
	WSSC MD Aviation Administration	DPW, Real Estate Services
	/ I I	DPW, Construction and Inspection DPW, Bureau of Utilities
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—	Final Development Plan	Preliminary Road Profiles
-	Site Development Plan	APFO Roads Test/Mitigation Plan/Traffic Study
	Landscape Plan/Supplemental Plan	Noise Study
	Grading Plan	Sight Distance Analysis/Speed Flow Study
7.100(1)	House Type Revision/Walk-Thru Red-Line	Floodplain Study
	Water and Sewer Plan	Stormwater Management Comps/Geo-Tech Repo
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1	Waiver Petition Applic/Exhibit	Road Poster Form Letter
1. 18.5	Planning Board Application	Response Letter
	ASDP/CSDP Application	Perc Plat
	DED Application/Checklist	Scenic Road Exhibits
	DED Fee Receipt/Deeds/Cost Estimate	Deeds
Hay St		Photographs
		Retaining Wall Comps/Details

wheck, initial and return to the Department of Planning and Zoning if plan is approved with no comments.

**Tentatively Approved** 

DPZ STAFF INITIALS

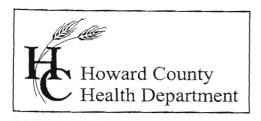
Poster/Community or HDC Meeting Information

Route 1 Details/Summary



WAS:

Received



3525 H Ellicott Mills Drive, Ellicott City, MD 21043 (410) 313-2640 Fax (410) 313-2648 TDD (410) 313-2323 Toll Free 1-866-313-6300 website: www.hchealth.org

### Penny E. Borenstein, M.D., M.P.H., Health Officer

Oct, 19, 2004

TO: Cindy Hamilton

Chief, Division of Land Development

FROM: Kacie Noonan, R.S.

Well and Septic Program

**Development Coordination Section** 

RE: File Number: WP-05-018

Title: Cotter Property, existing lots 1 & 2

3879 College Ave

The following comments apply to the Board of Appeals The Health Department has objections to the waiver until the following criteria have been met.

- Abandonment and sealing of the existing well by a licensed well driller.
- Propert Abandonment of the existing septic area with a site inspection called into our office for a final inspection of work.

KN

#### #04-30 - 8515 Main Street, Ellicott City

Replace existing roof, add skylights and replace siding

Applicant: Luowen Yu

The applicant proposes to repair the original house and the addition. On the front portion of the house the existing roof will taken off and the entire beam will be replaced and raised one foot therein changing the existing flat roof to 45 degrees. Add one wood window and vent at the new addition on the front portion and put on German siding. Shingle roof and add 6 skylights on roof, 3 per side. Replace all siding with German siding so that existing siding and new addition will be consistent. Paint siding White.

**Staff Comments:** Staff recommends **Approval** pending submission of siding samples, shingle samples and brochures describing features of new window.

#### #04-31 - 8411 Merryman Street, Ellicott City

Modification to roof material. Applicant: Samuel McClung

In March, 2004 the Commission approved the repair or replacement of a (existing) corrugated metal roof for the flat roof of this shed-style house being renovated. The applicant now finds that the metal roof is leaking too badly to repair in-kind and proposes to replace it with a rubber roof which will seal on a flat surface.

**Staff Comments:** The applicant attempted to replace the existing material in-kind as recommended by the Design Guidelines. However, that solution was found to be unworkable. Rubber roofs are commonly used on flat roofs, and the roof is not readily visible from a public way. Staff recommends **Approval**.

#04-32 - 3879 College Avenue, Ellicott City

Construct an addition to existing single family detached dwelling (advisory only).

Applicant: Kimberly Kepnes

The applicant proposes to add a 3 level addition to the residence to include remodel and renovation of the existing structure and detached garage addition. Work to include siding and roof replacement, reworking of existing roof lines to include removal of existing windows and dormer to be replaced with new dormers. Site work and grading to include replacement of deteriorated retaining wall, removal of 3-4 trees and reworking site for construction of addition. Also included is new driveway, new retaining wall at rear and stone patio.

**Staff Comments:** The residence is the frame Tenant House/Cottage associated with the Lilburn Mansion (HO-353 & HO-355).



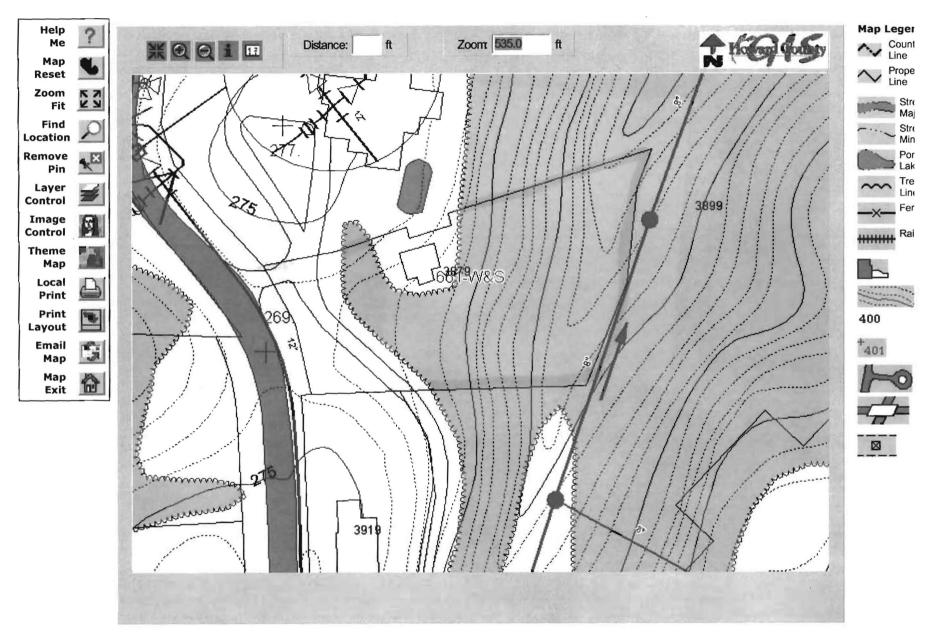
### HOWARD COUNTY DEPARTMENT OF PUBLIC WORKS

Account No. 25-25-9365 Sludd

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Disclaimer: Howard County, Maryland assumes no responsibility for the accuracy of this map or the information contained herein or derived therefrom. The buyer and/or user assumes all risks and liabilities whatsoever resulting from or arising out of the use of this map.

John,
We don't have any
records on this property.
Looked like Public Water
+ Sevents awailable.
This to Should Shell

Click here for a plain text ADA compliant screen.



**Maryland Department of Assessments and Taxation HOWARD COUNTY Real Property Data Search** 

Go Back View Map New Search **Ground Rent** 

Account Identifier:

District - 02 Account Number - 227770

**Owner Information** 

**Owner Name:** 

KEPNES KIMBERLY

RESIDENTIAL

**Mailing Address:** 

3879 COLLEGE AVE

ELLICOTT CITY MD 21043-4608

**Principal Residence:** 

1) / 8137/ 118

**Deed Reference:** 

2)

YES

**Location & Structure Information** 

**Premises Address** 

3879 COLLEGE AVE **ELLICOTT CITY 21043**  **Legal Description** LOT 2 34,669 SQ 3879 COLLEGE AVE

COTTER PROPERTY

Grid Map Parcel 14 48 25

Sub District Subdivision Town

Section

Block Lot Group 2 82

Plat No: 13151 Plat Ref:

**Special Tax Areas** 

**Ad Valorem** Tax Class

A/V, METRO FIRE TAX

Primary	Structure	Built
100	1899	

**Enclosed Area** 972 SF

**Property Land Area** 34,669.00 SF

**County Use** 

**Stories** 1 1/2

**Basement** YES

**Type** STANDARD UNIT **Exterior** 

SIDING

**Value Information** 

Base Value

Value As Of 01/01/2003

**Phase-in Assessments** As Of 07/01/2004

As Of 07/01/2005

Land: Improvements: 84,160 73,860

143,610 71,910

**Preferential Land:** 

158,020

215,520

196,352 0

215,520 0

**Transfer Information** 

Seller: MCCLUNG SAMUEL R II

Type: IMPROVED ARMS-LENGTH Seller:

BRANDON RANDALL G

Total:

COTTER CHRISTOPHER R IMPROVED ARMS-LENGTH

Class

000

000

000

Date: Deed1: Date:

03/10/2004 / 8137/ 118 07/08/1998

Deed1: / 4349/ 640

Price: \$315,000

Deed2:

Price: \$165,500

Deed2:

Date: 05/01/1995 Price:

07/01/2005

\$625,000

Deed2: Deed1: / 3476/ 160

0

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IMPROVED ARMS-LENGTH Type:

Partial Exempt Assessments

**Exemption Information** 

0

07/01/2004 0 0

State Municipal

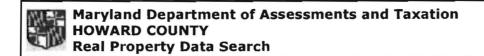
County

Type: Seller:

Tax Exempt: **Exempt Class:**  NO

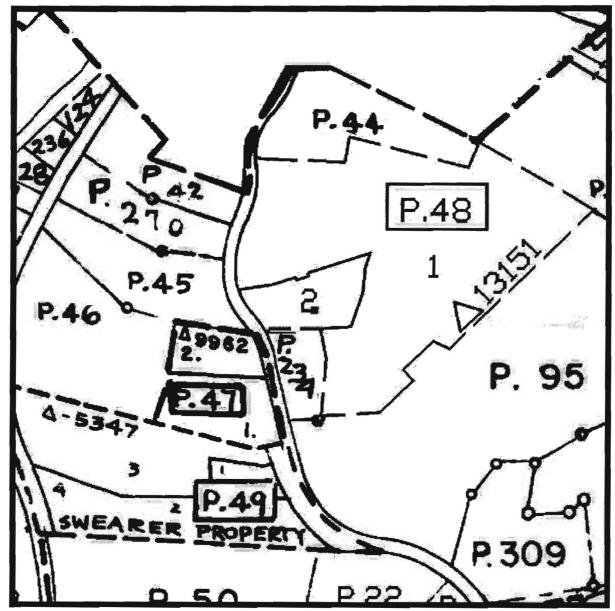
**Special Tax Recapture:** 

\* NONE \*

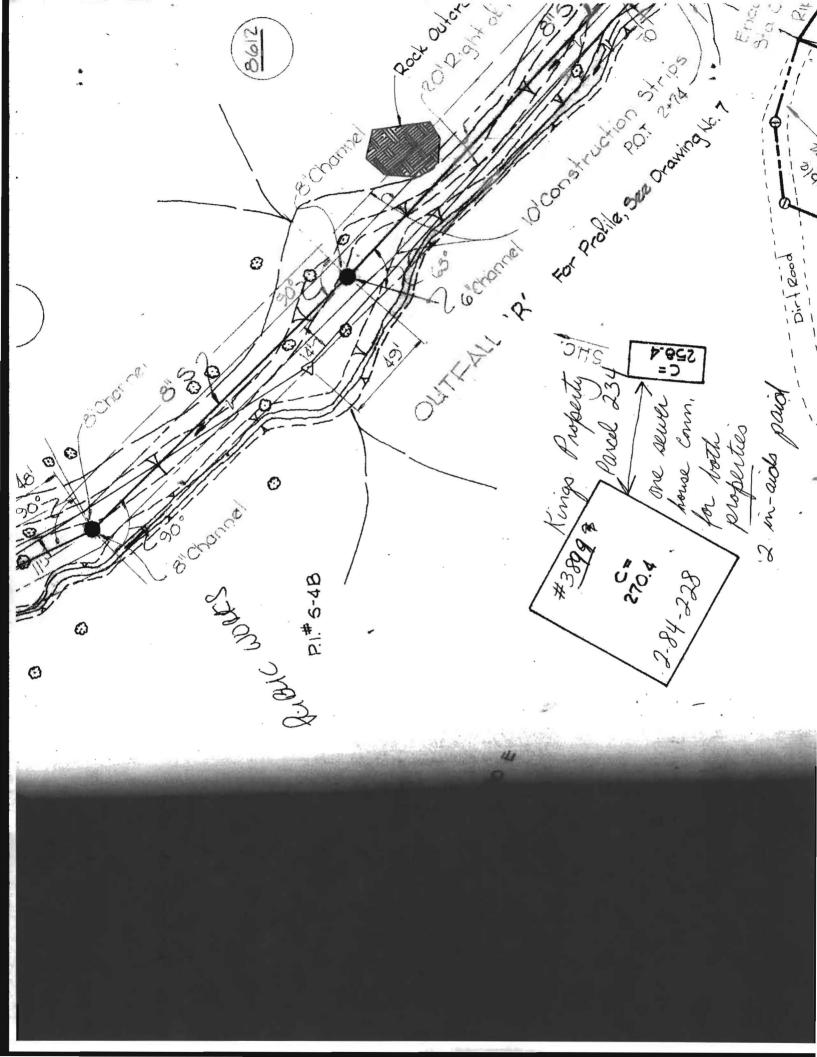


Go Back View Map New Search

**District** - 02 Account Number - 227770



Property maps provided courtesy of the Maryland Department of Planning ©2001 - 2002. For more information on electronic mapping applications, visit the Maryland Department of Planning web site at <a href="https://www.mdp.state.md.us/webcom/index.html">www.mdp.state.md.us/webcom/index.html</a>



October 12, 2004

Ms. Cindy Hamilton, Chief Division of Land Development Howard County Maryland Department of Planning & Zoning 3430 Courthouse Drive Ellicott City, MD 21043

RE: WP-05-18, Cotter Property Lot 2



Dear Ms. Hamilton:

This letter is on behalf of Kimberly Kepnes, the owner of the subject property located at 3879 College Avenue, addressing requested revisions to the above referenced waiver petition. Ms. Kepnes is the owner of Lot 2 of the Cotter Property consisting of .79 acres of which was subdivided from a total of 8.08 acres in April of 1998.

The revisions to this waiver petition include the submittal of a grading plan, requested by the Howard Soil Conservation District. In regard to the letter from Kacie Noonan, R.S. from the Well and Septic Program, the property is served by public water and sewer as noted on general note 13 of the Recorded Plat 13151, dated 4/27/98. Additionally, in accordance with the MDE 2000 manual, for an addition to an existing residential structure where the disturbance is less than 5,000 SF, stormwater management is not required.

Thank you for your time and consideration of this project and please call me at 410.480.0407 if you need further information or documentation.

Sincerely,

Julie Junkin, Principal J-Squared Design, LLC

Cc: Kimberly Kepnes, Property Owner

Bob Robertson, Howard Soil Conservation District

Division of Land Development

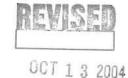
Kacie Noonan, Well and Septic Program Development Engineering Division



October 12, 2004

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Julie Junkin, Principal J-Squared Design, LLC

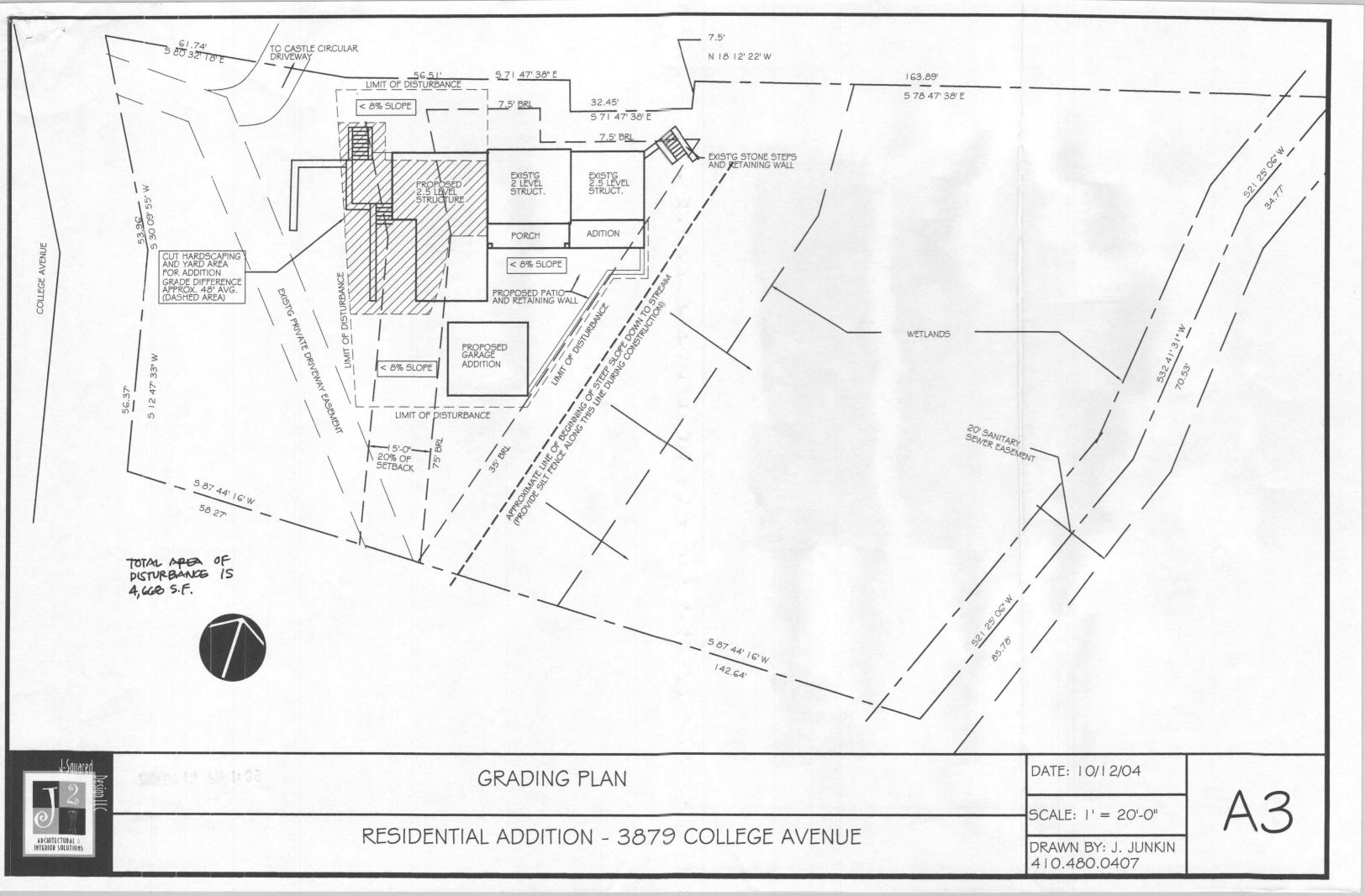
Cc: Kimberly Kepnes, Property Owner

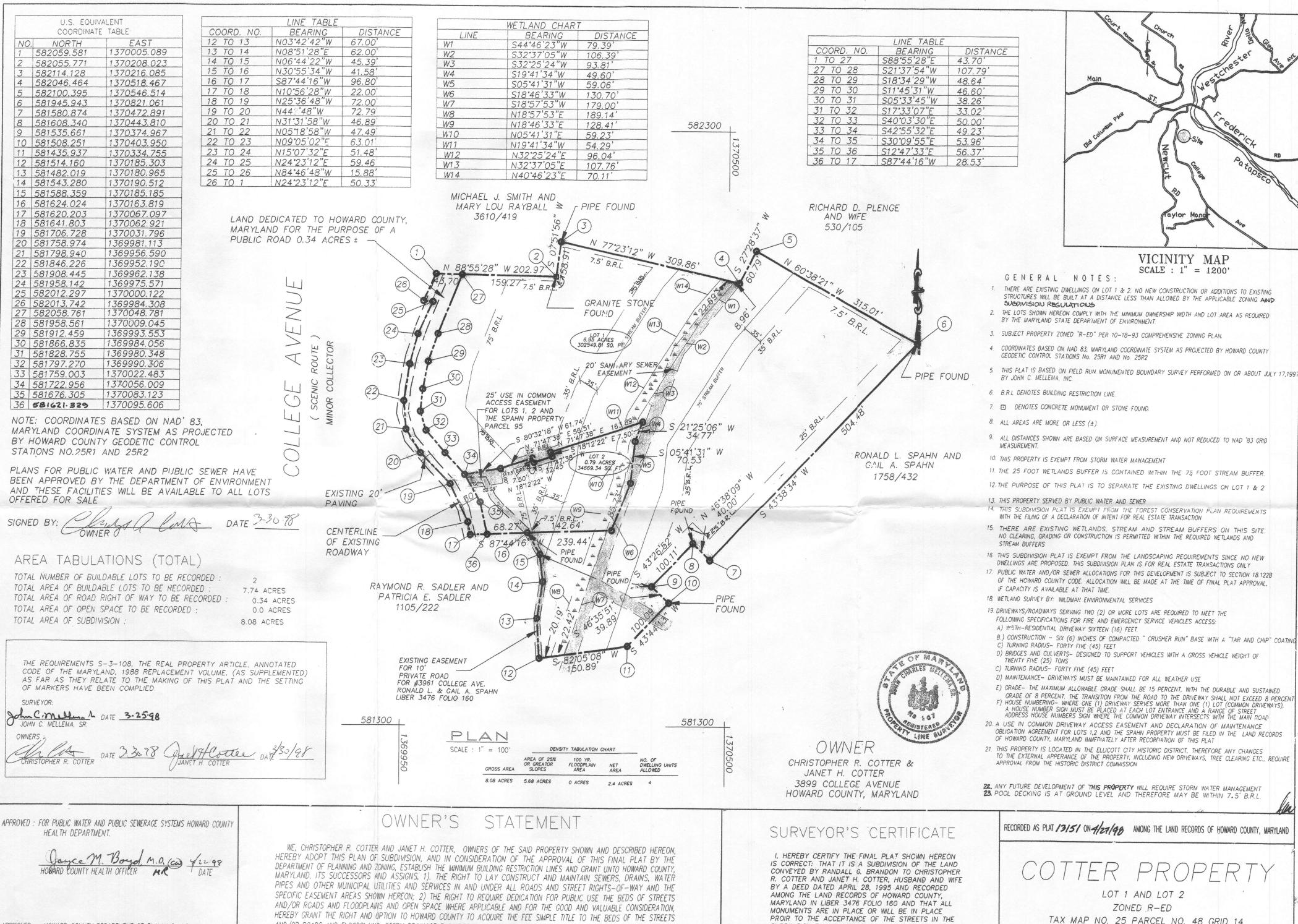
Bob Robertson, Howard Soil Conservation District

Division of Land Development

Kacie Noonan, Well and Septic Program Development Engineering Division







AND/OR ROADS AND FLOODPLAINS, STORM DRAINAGE FACILITIES AND OPEN SPACE WHERE APPLICABLE; 3) THE RIGHT TO REQUIRE

DEDÍCATION OF WATERWAYS AND DRAINAGE EASEMENTS FOR THE SPECIFIC PURPOSE OF THEIR CONSTRUCTION, REPAIR AND MAINTENANCE;

AND 4) THAT NO BUILDING OR SIMILAR STRUCTURE OF ANY KIND SHALL BE ERECTED ON OR OVER THE SAID EASEMENTS RIGHT-OF-WAY.

WITNESS MY/OUR HANDS THIS 30TH DAY OF MARCA, 1998

APPROVED: HOWARD COUNTY DEPARTMENT OF PLANNING AND ZONING

MONUMENTS ARE IN PLACE OR WILL BE IN PLACE PROIR TO THE ACCEPTANCE OF THE STREETS IN THE SUBDIVISION BY HOWARD COUNTY, MARYLAND AS SHOWN IN ACCORDANCE WITH THE ANNOTATED CODE OF MARYLAND AS AMENDED AND MONUMENTATION IS IN ACCORDANCE WITH THE HOWARD COUNTY SUBDIVISION

John CMellames

3-25.98

RECORDED AS PLAT 13151 ON 4/27/48 AMONG THE LAND RECORDS OF HOWARD COUNTY, MARYLAND

aylor

VICINITY MAP

SCALE : 1" = 1200"

LOT 1 AND LOT 2 ZONED R-ED TAX MAP NO. 25 PARCEL NO. 48 GRID 14 SECOND ELECTICN DISTRICT

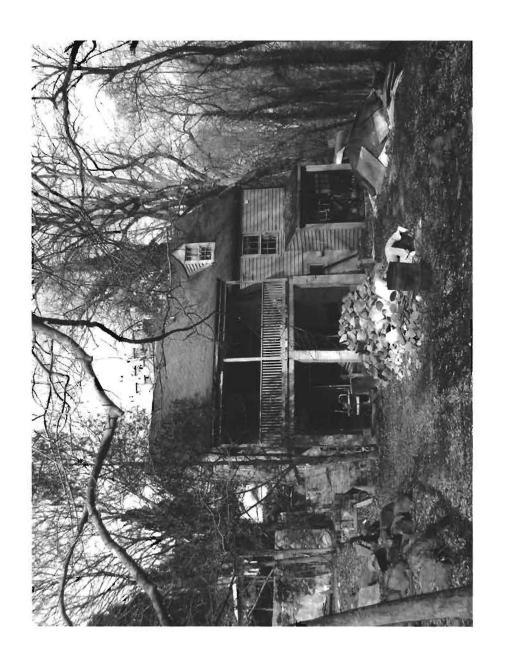
HOWARD COUNTY, MARYLAND DATE: JULY 1997 SCALE: 1"=100"

PREPARED BY: JOHN C. MELLEMA SR., INC. LAND SURVEYORS 5:09 EAST DRIVE BALTO. CO. MD. 21227

PHONE: 410-247-7488 FAX: 410-247-2507



View of property and location of proposed construction.



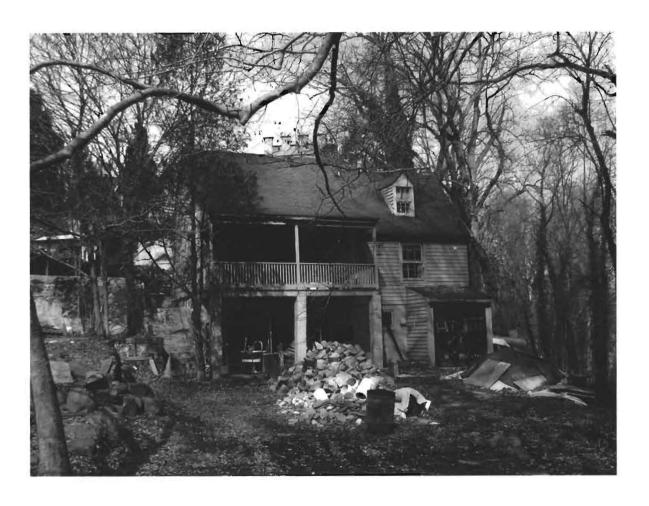
3879 College Avenue Existing Condition Attachment #6



3879 College Avenue Limit of Improvement Attachment #6



**Existing Front Facing Castle (North) 3879 College Avenue** 



**Existing Rear Facing South 3879 College Avenue** 



Existing Side Facing College Avenue (West) 3879 College Avenue



**Existing Side Facing Woods (East) 3879 College Avenue** 



### **Waiver Petition Application Documentation**

Applicant: Kimberly Kepnes

Property: 3879 College Avenue

Reference: Section III, Waiver Justification

#### **Petition Summary:**

Waiver Petition proposes to replace and improve an existing home addition which presently extends into the existing 35' building restriction area. Existing house addition is a one-story, "carriage house" structure measuring 5'7" in width and 9'10" in length. The present addition encroaches the building restriction line at its south-eastern corner, in a section measuring 5'7" in width and 2'4.5" in length. The proposed improvement will replace the existing addition and will further encroach into the existing 35' building restriction area by an additional 2'1" in width and 1'7.5" in length. Attachments #1 & 2 outline the existing and proposed site plans. Attachments #3 & 4 outline existing & proposed improvements.

Waiver Petition requests for an exception to Subdivision Regulation 1.16.120.4.iii.a for building restriction within the 35' setback from an environmentally sensitive area by providing a waiver of or exception to the present building restriction requirement by the existing 5'7" x 2'4.5" encroachment and the proposed 2'1" x 1'7.5" extension.

## Summary of Extraordinary Hardships and Practical Difficulties which may result from strict compliance with the Regulations

Attachment #5, property subdivision plat #13151, will provide evidence of the extremely narrow building restriction area on the subject property. This limited restriction area represents an extraordinary hardship for property improvement.

Existing condition represents an encroachment of the building restriction area. Any and all improvements to this area will necessitate Waiver Petition.

The property is an historic dwelling (HO-355,) is within the boundaries of the Historic District and subject to architectural guideline and review. Practical difficulties for improvement and enlargement of the existing dwelling within the existing building restriction area include the negative impact those improvements will have on the historic integrity of the existing dwelling and its most significant historic feature of the two-story porch. The Historic District Commission, in the owner/applicant's preliminary review meeting (April, 2004,) suggest for improvements to be located so as to protect this historically significant property feature.

## Intent of the Regulations will be served to a greater extent through the implementation of this alternative proposal

Approval of the Wavier Petition will greater serve the intent of the regulation by legitimizing the existing building encroachment and enabling an improvement that will better protect the environmentally sensitive area the building restriction line is intended to buffer by providing the proper grading and drainage systems that are not presently in place.

As a result of the deteriorating roofing and gutter systems on the existing building addition and the dwelling section from which it was originally added, the property is experiencing problems with drainage that will likely escalate to erosion as the property reaches the steeper slope areas and environmentally protected sections. Waiver petition for the building addition will enable an improvement that will attempt to correct the drainage problems at this part of the dwelling by installing a gutter and drainage system across the rear of the property, at a distance of 40°, in order to evenly distribute the roofing system and ground water runoff.

#### Approval of this Waiver Petition will not be detrimental to the public interests:

This Waiver Petition, if approved, will enable the enhancement of yet another of Ellicott City's deteriorating historic properties. The public interest is well served by the approval of the owner/applicant's carefully designed historic home stabilization and improvement application. As outlined here and in the review notes and approval recommendation by the Historic District Commission and Staff, the owner/applicant's design will emulate one that is prominent in the neighborhood and preserve a key feature of the home.

Historic District Commission has received both preliminary and final review application by the owner/applicant. Historic District Commission application materials and Staff documents are provided in a separate attachment. Commission has approved the architecture, building materials and improvements. Receipt of Approval Letter from Planning & Zoning is pending.

#### Approval of Waiver Petition will not nullify the intent of the Regulations:

This Waiver Petition proposes a limited area of disturbance to the present building restriction area in order to limit environmental intrusion. Photographs of the existing condition are provided in Attachment #6. Attachment provides demarcation of the proposed building improvement area. Photographs of the existing condition will evidence that the location of the area of both the existing and proposed building improvements are level and will not intrude on any protected environmental area or cause for the removal of any trees or shrubs on the property.

Attachment #7 will outline the topography on the subject property. As previously indicated, the area of the existing "carriage house" addition, is not within the steep slope area. The proposed addition improvement will be located within 2' of the existing addition, in an area that contains an existing addition foundation that was constructed by the prior owner in accordance with approved Waver Petition WP0048. Owner/applicant proposes to utilize the existing foundation for the proposed addition improvement, further limiting the impact in the building restriction area and the environmentally sensitive areas it is intended to protect.

Note: Owner/applicant acknowledges that the existing foundation must be approved by Licensing, Inspections and Permits. In the event the foundation is not sufficient for the proposed addition improvement, the area of disturbance for a new foundation to be constructed will be within less than 3' feet of the length and width of the proposed addition improvement. Grading and drainage will be improved and provided, where necessary, required and as outlined in the previous section.

# HOWARD COUNTY DEPARTMENT OF PLANNING AND ZONING Division of Land Development

DATE:	10-13-04	P&Z F	ile No.	WP-05-018
Depar	tment of Planning and Zoning			
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	Historic Preservation		3	Development Engineering Division
	Comprehensive Planning and Zoning A	dministration		Forest Conservation Planner
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	Department of Fire and Rescue Service State Highway Administration	es		BG&E Cable TV
-	Bureau of Environmental Health			Police
1	Board of Education			MTA
	Recreation and Parks		-	Finance
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	Prel Equiv Sketch Plan			Soils/Topo Map/Drain Area Map
	Preliminary Plan			FSD/FCP/Worksheet and Application
	Final Plat		-	Declaration of Intent
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_	Final Constr Plans (RDS)		-	Drainage and/or Computation/Pond Safety Comp
	Final Development Plan	- 1/10	1	Preliminary Road Profiles
	Site Development Plan	All All	12/1	APFO Roads Test/Mitigation Plan
	Landscape Plan	- D. V 160	100	Traffic Study/Noise Study
	Grading Plan	(N) V'M	* 18	Sight Distance Analysis
	House Type Revision Plan	11 3000	18	Floodplain Study
	Water and Sewer Plan	MAN		Stormwater Management Comps.
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	Planning Board Applic			Response Letter
	ASDP/CSDP Application	<del></del>		Perc Plat
	DED Application/Checklist			Scenic Road Exhibits
_	DED Fee Receipt/Deeds/Cost Estimate			
WAS:	Received	Tentatively App	roved	Recorded
	Received and Revised	Approved		On 10-13-04
COMM	ENTS: 10-19-04 SEE 17	TAAIAT		SPC/COMMENTS DUE DV: 40-79-74
COMM	ENIS. 1019-09 SEE 11	MONCO		SRC/COMMENTS DUE BY:
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		451		1/)
	Check, initial and return to the l	Department of Planning a	and Zoni	ng if plan is approved with no comments.

TF#9

rev 12/96



## HOWARD COUNTY DEPARTMENT OF PLANNING AND ZONING 3430 Courthouse Drive • Ellicott City, Maryland 21043 • 410-313-2350

Marsha S. McLaughlin, Director

www.co.ho.md.us FAX 410-313-3467 TDD 410-313-2323

November 22, 2004

Ms. Kimberly Kepnes 3761 Church Road Ellicott City, Maryland 21043

RE: WP-05-18, Cotter Property

Dear Ms. Kepnes:

Regarding the above referenced waiver petition, this Division is advising you that no action can be taken until the enclosed comments have been addressed, and the following additional information is provided.

Copies of the exhibit/plan and the supplemental information and a response letter to the comments for each agency should be submitted to this Division for distribution in the following manner:

Agency: Division of Land Development

#Copies: 2

Agency:

Soil Conservation District

#Copies: 1

Agency:

Health

#Copies: 1

The requested information/revised plans must be submitted to this Division within 45 days of the date of this letter (on or before January 6, 2005), or this Division will recommend that the Planning Director deny this waiver.

Once the requested information has been received and reviewed, this office will coordinate agency comments and will prepare a recommendation for the Planning Director's action.

If you have any questions regarding a specific comment, please contact the review agency prior to preparing the revised plans/information. Compliance with all items indicated above is required before the revised plans/information will be accepted.

<u>Please contact Ms. Carol Stirn of the Department of Planning and Zoning at (410) 313-2350 to schedule an appointment to submit the revised plans/information.</u> Please bring a copy of this letter with you to the appointment.

If you have any questions, please contact Jeanette Anders at (410) 313-2350.

Sincerely.

Cindy Hamilton, Chief

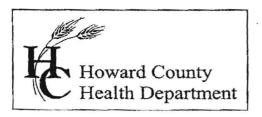
Division of Land Development

CH/ja()(

cc: Research

Historic Preservation Review

wp0518cotter16120b4.wpd



3525 H Ellicott Mills Drive, Ellicott City, MD 21043 (410) 313-2640 Fax (410) 313-2648 TDD (410) 313-2323 Toll Free 1-866-313-6300 website: www.hchealth.org

### Penny E. Borenstein, M.D., M.P.H., Health Officer

Oct, 19, 2004

TO: Cindy Hamilton

Chief, Division of Land Development

FROM: Kacie Noonan, R.S.

Well and Septic Program

**Development Coordination Section** 

RE: File Number: WP-05-018

Title: Cotter Property, existing lots 1 & 2

3879 College Ave

The following comments apply to the Board of Appeals The Health Department has objections to the waiver until the following criteria have been met.

- Abandonment and sealing of the existing well by a licensed well driller.
- Propert Abandonment of the existing septic area with a site inspection called into our office for a final inspection of work.

KN

Cindy Hamilton Division of Land Development 3430 Courthouse Drive Ellicott City, Maryland 21042

RE: File Number: WP-05-018

Title: Cotter Property, 3879 College Avenue (aka 3899A College Avenue)

Dear Ms. Hamilton,

Please accept this letter and attached documentation to address the objection stated by the Department of Health in your letter dated November 22, 2004.

There are no prior well and septic areas on the subject property to be abandoned and/or sealed.

Prior to receiving its own public water connection, the subject property was provided a public water source via a line leading from the Lilburn Mansion, located on the adjacent property at 3899 College Avenue. Although the subject property was subdivided in 1998, the "shared" public water service continued until my purchase of the property in January, 2004. An application for public water was filed with Howard County on March 16, 2004 and connected on June 1, 2004. Bureau of Utilities Record is attached as Exhibit #1

The subject property was connected to public sewer in 1983 through an "in-aid" connection with the Lilburn Mansion. Bureau of Utilities Record is attached as Exhibit #2. Sewer application documentation is attached as Exhibit #3a & #3b.

Prior to receiving the water & sewer benefits through the Lilburn Mansion, it is unlikely that the property was being utilized as anything other than a carriage house or storage facility, as there were no private services installed.

Please call me if there are other questions on this issue.

Respectfully submitted,

Kimberly Kepnes 443-250-4241

WSME WATER - SEWER BILLING SYSTEM PAGE 1 OF 2 12/01/04 METER INFORMATION 11:19 AM

\* NOTES EXIST \*

ACCOUNT# 25259368 CYCLE# 1 BILL STATUS B BILL PROPERTY LOC 003899 - A COLLEGE AVE BLDG# LOT 2
ELLICOTT CITY 210430000 SUBDIVISION COTTER PROPERTY

\*\* NEW: ADC MAP NUMBER ORIGINAL INSTALL DATE 06/16/2004 TYPE SERVICE 2 = WATER CURRENT INSTALL DATE 00/00/0000 NUMBER OF DIALS 1

ACTUAL METER NUMBER TYPE METER M=MASTER S=SUBMETER ERT ID (RADIO ONLY) 21332521 PERMANENT CODE I \* RADIO \*

METER SIZE B = 3/4" TAP SIZE = 

METER MANUFACTURER B = BADGER METER SIZE APPLIED FOR B = 3/4"

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F7=MOVE BETWEEN FIRST AND SECOND PAGE F9=METER INFO F10=EXIT F11=NOTES

18/2/04

WSME PAGE 1 OF 2 WATER - SEWER BILLING SYSTEM METER INFORMATION 12/01/04 10:41 AM \* NOTES EXIST \* ACCOUNT# 25259365 CYCLE# 1 BILL STATUS B BILL PROPERTY LOC 003899 - COLLEGE AVE BLDG# ELLICOTT CITY 210430000 SUBDIVISION \*\* NEW: ADC MAP NUMBER 12-G10 ORIGINAL INSTALL DATE 09/23/1981 TYPE SERVICE 1 = WATSEW CURRENT INSTALL DATE 09/01/2004 NUMBER OF DIALS 1 ACTUAL METER NUMBER 19149563 TYPE METER M=MASTER S=SUBMETER ERT ID (RADIO ONLY) 25577796 PERMANENT CODE I \* RADIO \* METER SIZE A = 5/8" TAP SIZE =

METER MANUFACTURER B = BADGER METER SIZE APPLIED FOR = WATER APPLICATION # SEWER APPLICATION # 2-84-228 WATER APPLICATION DATE 00/00/0000 SEWER APPLICATION DATE 08/05/1983 APPLICATION FEE PAID \$ NONE APPLICATION FEE PAID \$ NONE WATER CONNECT DATE 00/00/0000 SEWER CONNECT DATE 00/00/0000 ADO # WALKING PATTERN # 9365 WHC SHC F3=MENU F4=CONSUMPTION HISTORY F5=FINANCIAL INO F6=BILL INO F7=MOVE BETWEEN FIRST AND SECOND PAGE F9=METER INFO F10=EXIT F11=NOTES

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# HOWARD COUNTY DEPARTMENT OF PUBLIC WORKS

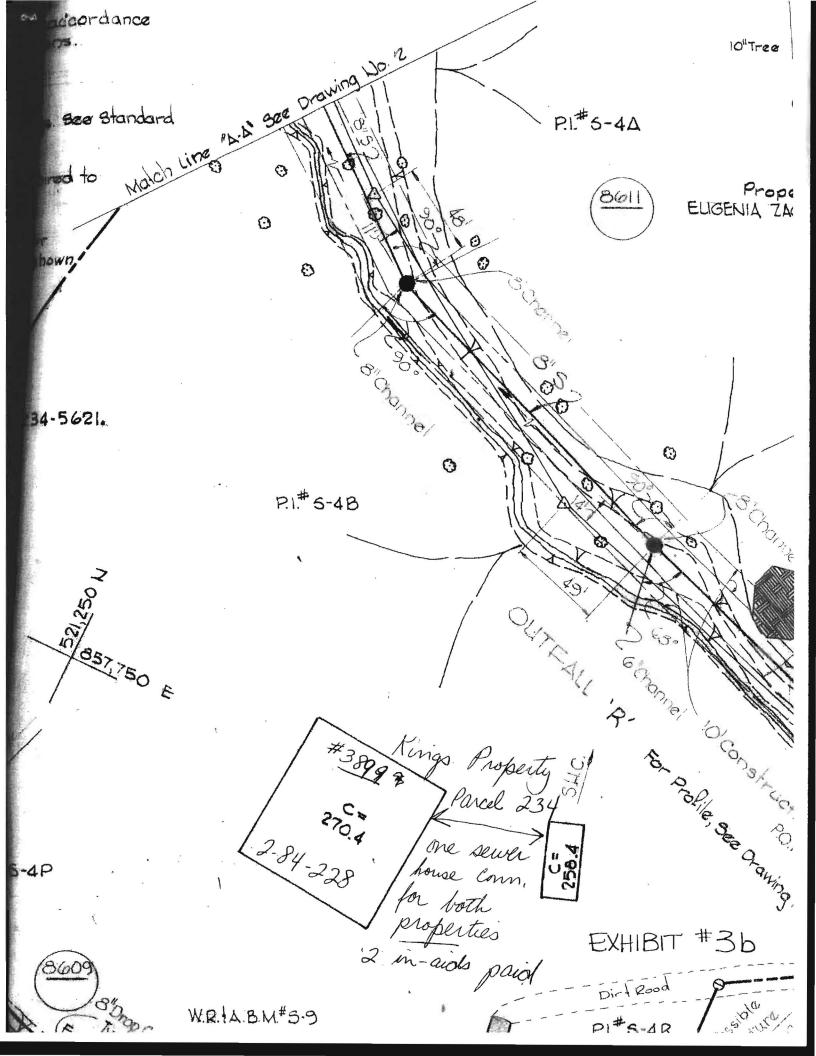
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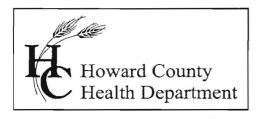
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3525 H Ellicott Mills Drive, Ellicott City, MD 21043 (410) 313-2640 Fax (410) 313-2648 TDD (410) 313-2323 Toll Free 1-866-313-6300 website: www.hchealth.org

#### Penny E. Borenstein, M.D., M.P.H., Health Officer

September 13, 2004

TO: Cindy Hamilton

Chief, Division of Land Development

FROM: Kacie Noonan, R.S.

Well and Septic Program

**Development Coordination Section** 

RE: File Number: WP-05-018

Title: Cotter Property

3879 College Ave, existing lots 1 & 2

The following comments apply to the plan prepared by J-Squared Design, LLC. The outstanding issue mentioned below must be addressed prior to approval or signature. Applicant is advised to revise and resubmit prior to signature.

- Identify well and septic location
- Assess the condition of the existing septic system to determine if public hook-up to sewer is necessary at this time
- No current documentation for this property exists with our office; if private septic is to be maintained, a percolation testing of the area must be done prior to building permit signature

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HOWARD COUNTY DEPARTMENT	OF PLANNING AND ZONING
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_		Division of Lar	na Develo	opment			
DATE: SEPT. 1	, 2004				DPZ File No.	WP.	-05-018
Department of Planning Transportation P Historic Preserva Public Service ar Research Address Coordin	anning tion nd Zoning Administration		1 2		mental and Co oment Enginee		anning (Ag Pres/Route n
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Check, initial and	d return to the Departme	nt of Planning an	d Zoning	if plan i	s approved wi		ments.

Transmittal Form #9

December 2, 2004

Ms. Cindy Hamilton, Chief Division of Land Development Howard County Maryland Department of Planning & Zoning 3430 Courthouse Drive Ellicott City, MD 21043



RE: WP-05-18, Cotter Property Lot 2

Dear Ms. Hamilton:

This letter is on behalf of Kimberly Kepnes, the owner of the subject property located at 3879 College Avenue, addressing requested revisions to the above referenced waiver petition.

The revisions to this waiver petition include the submittal of existing and proposed site and grading plans requested by the Howard Soil Conservation District and the Howard County Division of Land Development. Also included is a photograph of the property showing the proposed area of construction. Additional information includes a letter from Ms. Kepnes, including back-up documentation, addressing concerns by the Health Department Well and Septic Program, regarding the abandonment of existing well and septic systems on the property.

Thank you so much for expediting this submittal and please call me at 410.480.0407 if you need further information or documentation.

Sincerely,

Julie Junkin, Principal J-Squared Design, LLC

Cc: Kimberly Kepnes, Property Owner

Division of Land Development

Bob Robertson, Howard Soil Conservation District

Kacie Noonan, Well and Septic Program



# Howard County Department of Planning and Zoning Division of Land Development

## WAIVER PETITION APPLICATION

Date Submitted/Acce	pted September 1,	2004 DF	Z File Number	WP-05-018					
Site Description									
-	Subdivision Name/Property Identification: <u>Cotter Property</u> (02-227770)								
Location of proper	ty: <u>3879 College</u>			3					
	(Street	Address and/or Road N	lame)						
Residential		Resid	lential						
(Existing Use)		(Propose	d Use)						
25	14	48		02					
(Tax Map No.)	(Grid/Block No.)	(Parcel N	lo.)	(Election District)					
R-ED		34 66	69 SqFt						
(Zoning District)		(Total Sit	e Area)						
Pending - 04-	ission Approval (20 023 (2004)	04), Administrat	live Adjustment	Appilcation					
waivers or modi- determined that e	fications to the minin xtraordinary hardships or if it is determined t	num requirements or practical diffici	s stipulated within ulties may result fr	view Committee may grant in the Regulations if it is om strict compliance with to a greater extent by an					
Land Developmen		a waiver is being i	requested and prov	s) from the Subdivision and ride a brief summary of the					
Section Refer	ence No. S	ummary of Regulat	<u>ion</u>						
1. 16.120.4.1	ii.a Lots	with steep slo	pe may be locate	d on property,					
	prov	ided building re	estriction is se	t 35' from the					
2	envi	ronmentally pro	tected area.	*					
3.									
J									
4.									
5									

# (if additional space is needed for justification, please attach to the application) All waiver requests must be fully justified by the petitioner. Incomplete or inadequate justification may result in rejection of the application. Justification must be specific to the subject property. The justification provided by the petitioner should include all factors which rationalize or substantiate the request in accordance with the following criteria: Summarize any extraordinary hardships or practical difficulties which may result from strict compliance with the Regulations. b. Verify that the intent of the Regulations will be served to a greater extent through the implementation of the alternative proposal. Substantiate that approval of the waiver will not be detrimental to the public interests. Confirm that approval of the waiver will not nullify the intent of the Regulations. \*See attached Waiver Justification pages\* IV. Pre-Submission Meeting Requirements

III. Justification

- **HDC Meeting Requirement** A pre-submission advisory meeting with the Historic District Commission is required for new development located within a Historic District or if the site is listed in the Historic Sites Inventory in accordance with Section 16.605 of the Howard County Code. The property owner/developer must contact the DPZ, Division of Public Service and Zoning Administration for the HDC scheduling process and procedures. The property owner/developer must submit a copy of the minutes from the HDC Advisory Meeting to DPZ along with the initial subdivision or site development plan application.
- MAA Meeting Requirement For all proposed subdivisions or developments located within the BWI Airport Noise Zone or the Airport Zoning District (4 mile radius from the center of the airport), the review and approval by the Maryland Aviation Administration is required prior to signature approval of final plan road and SWM construction drawings, and/or site development plans, or waiver approval of SDP. Please contact the MAA at P.O. Box 8766, BWI Airport, Maryland, 21240-0766, or (410) 859-7100. A copy of the MAA approval letter must accompany the submission of the final road/SWM construction plan original drawings, and/or site development plan original, or waiver petition application.

#### V. Plan Exhibit

#### A. Number of Copies Required

The waiver petition application must be accompanied by copies of a detailed plot plan, subdivision plat or site development plan (14 sets of the completed waiver application and plan exhibit if the subject property adjoins a County road; 18 sets for properties adjoining a State road). In instances where the waiver request concerns an approval extension or if an associated plan is in active processing, only 2 sets of plans are required along with 14 or 18 copies of the application form. Plans must be folded to a size no larger than 7-1/2" x 12". The pre-packaging of plans and supplemental reports by SRC agency will be permitted by DPZ provided that each package contains a cover letter which itemizes all plans, reports and documents included in the package.

Please be advised that all plan application submissions are ACCEPTED BY APPOINTMENT ONLY. All plan submission appointments must be scheduled with the Division of Land Development at (410) 313-2350.

#### B. Plan Requirement Checklist

The detailed waiver petition exhibit, plot plan, subdivision plan or site development plan must indicate the following required information relevant to the waiver request to ensure acceptance of the waiver petition application for processing.

Legend:		Information Provided	_X_	Information Not Provided,
	NA_	Not Applicable		Justification Attached

- 1. Vicinity map scale 1" = 2,000' indicating and identifying the total boundary of the property, exact site location, vicinity roads and north arrow. (Address Map)
  - 2. Bearings and distances of property boundary lines for the entire tract and size of tract area.
- 3. North arrow and scale of plan.
- 4. Location, extent, boundary lines and area of any proposed lots.
- 5. Any existing or proposed building(s), structures, points of access, driveways, topography, natural features and other objects and/or uses on the subject and adjacent properties which may be relevant to the petition; i.e. historic structures, cemeteries or environmentally sensitive areas.
- ✓ 6. Delineation of building setback lines.
- 7. Delineation of all existing public road and/or proposed street systems.
- 8. Identification and location of all easements.
- 9. Approximate delineation of floodplain, wetland and forested areas, if applicable.
- 10. Road profile to evaluate sight distance, if the application includes a request for direct access to a major collector or more restrictive roadway classification.
- 11. Any additional information to allow proper evaluation (e.g. for waivers to wetland buffers an alternative analysis and mitigation proposal are needed; for waivers to SDP requirements where there is no subdivision of land, an APFO Roads Test evaluation may be needed).
- 12. Photographs, perspective sketches or cross-sections as necessary to adequately portray the waiver request.
- 13. The exhibit plans should be highlighted to accurately illustrate the requested waiver(s) to allow proper evaluation (i.e. proposed grading, tree clearing or other disturbances within environmentally sensitive areas or buffers).
- ✓ 14. Submit 2 sets of photographs for all existing on-site structures.

#### #04-60 - 3879 College Avenue, Ellicott City

Construct an addition to house; replace roof; renovate porch, balcony of exist. house; construct detached garage, new driveway, repair retaining walls.

Applicant: Kimberly Kepnes

The residence is the frame Tenant House/Cottage associated with the Lilburn Mansion (HO-353 & HO-355). The property is also within the boundary of the Ellicott City Historic District. Currently the front of the bouse is oriented to the north facing the mansion house. Under the proposal, an addition to serve as the new front entrance will be placed on the west side of the house, so the house's entrance will be reoriented to face west (College Avenue). Currently, the house is comprised of a two story section on the west and a 2.5 story section (with dormer) on the east. This eastern section has a shed addition on the rear (south side), a part of which encroaches into a wetland setback.

New Work: The applicant proposes to expand the existing residence by constructing a new 24'-0" x 36'-6" (overall dimension), L-shaped, 2.5 story addition on the west side. A new 18'-4" x 7'-4" addition will be constructed on the rear (south side) of the eastern section of the existing house in the vicinity of the existing shed. A detached garage (18' x 20') will be constructed to the south of the house. The stone steps, retaining wall and stone hardscaping on the west side of the house are to be removed. A new stone patio and stone retaining wall with a wood gate will be constructed on the southeast side of the house.

Materials: Double hung insulated wood windows with true divided lites and baked on enamel exterior finish, 8" wood clapboard siding with stained finish.

Work on the existing structure and property: Replace the roof on the two story structure to eliminate the change in roof pitch; renovate the deteriorated porch/balcony; repair stone retaining wall on the northwest side of the property; remove existing driveway on north; install a new stone wall to the west of the existing wall with a wooden gate on the north side; install a new gravel and asphalt driveway west of the new west side addition to lead to the new garage.

South/rear elevation: Existing porch and railing to be replaced (material not listed); exist. brick piers to be replaced with wood columns painted white. The dormer is to be removed from the east side, and the roof line changed to a gable roof, barn doors to be moved, black shutters installed on second floor window.

Materials: The existing roof is to be replaced with architectural shingles. The existing wood siding on the east side and the existing masonite siding on the west side are to be replaced with 8" wood clapboard siding with stained finish. Shutters to be wood.

Staff Comments: The Design Guidelines recognize that uses of buildings change over time and that additions sometimes need to be made. The proposal meets the recommendations of Chapter 7 of the Guidelines in that the addition is being placed on the side of the existing building (which has apparently had some alterations made to it). The form and scale of the addition are compatible with the existing structure, the proposed roof line echos the form of the existing roofline, and the proportions are in keeping with the existing structure. The addition has been distinguished from the original house by the use of offsets. The addition will be visible from a public way and will blend with the existing house and the surrounding neighborhood.

HDC Agenda August 5, 2004, Page 5

Staff recommends **Approval**. (The applicant is aware that prior to construction the proposed additions require a variance to the setback requirement from College Avenue and a waiver to build in the wetlands buffer.)

WSME WATER - SEWER BILLING SYSTEM PAGE 1 OF 2 12/01/04 METER INFORMATION 11:19 AM \* NOTES EXIST \* ACCOUNT# 25259368 CYCLE# 1 BILL STATUS B BILL PROPERTY LOC 003899 - A COLLEGE AVE BLDG# LOC BLDG# LOT 2 ELLICOTT CITY 210430000 SUBDIVISION COTTER PROPERTY \*\* NEW: ADC MAP NUMBER ORIGINAL INSTALL DATE 06/16/2004 TYPE SERVICE 2 = WATER CURRENT INSTALL DATE 00/00/0000 NUMBER OF DIALS 1 CURRENT INSTALL DATE 00/00/0000 ACTUAL METER NUMBER M=MASTER S=SUBMETER TYPE METER PERMANENT CODE I \* RADIO \*
TAP SIZE =
METER SIZE APPLIED FOR B = 3/4" ERT ID (RADIO ONLY) 21332521 METER SIZE B = 3/4"
METER MANUFACTURER B = BADGER WATER APPLICATION # 1-04-778 SEWER APPLICATION # 03/16/2004 WATER APPLICATION DATE SEWER APPLICATION DATE 00/00/0000 APPLICATION FEE PAID \$ NONE
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(21/2 3899 A)

CARRIAGE ACUSE 3899 COLLEGE AVE WSME 12/01/04

#### WATER - SEWER BILLING SYSTEM PAGE 1 OF 2 METER INFORMATION

10:41 AM

\* NOTES EXIST \*

ACCOUNT# 25259365

BILL STATUS B BILL

ACCOUNT# 25259365 CYCLE# 1
PROPERTY LOC 003899 - COLLEGE AVE

ELLICOTT CITY 210430000 SUBDIVISION

BLDG#

1

\*\* NEW: ADC MAP NUMBER 12-G10

ORIGINAL INSTALL DATE 09/23/1981

TYPE SERVICE

1 = WATSEW

CURRENT INSTALL DATE 09/01/2004 NUMBER OF DIALS ACTUAL METER NUMBER 19149563

TYPE METER

M=MASTER S=SUBMETER

ERT ID (RADIO ONLY) 25577796

PERMANENT CODE

METER SIZE

A = 5/8"

I \* RADIO \*

TAP SIZE

METER MANUFACTURER B = BADGER

METER SIZE APPLIED FOR

WATER APPLICATION #

WATER APPLICATION DATE

SEWER APPLICATION # 2-84-228 00/00/0000 SEWER APPLICATION DATE 08/05/1983

APPLICATION FEE PAID \$

NONE

APPLICATION FEE PAID \$ NONE

WATER CONNECT DATE

00/00/0000

SEWER CONNECT DATE 00/00/0000

ADO #

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WALKING PATTERN # 9365

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