



# Building Permit Application

Howard County Maryland  
Department of Inspections, Licenses and Permits  
3430 Court House Drive  
Permits: 410-313-2455  
www.howardcountymd.gov

Date Received: \_\_\_\_\_

Permit No.: \_\_\_\_\_

Building Address: 12045 Sand Hill Manor Drive  
City: Marysville State: MD Zip Code: 21104  
Suite/Apt. # \_\_\_\_\_ SDP/WP/BA #: \_\_\_\_\_  
Census Tract: \_\_\_\_\_ Subdivision: \_\_\_\_\_  
Section: \_\_\_\_\_ Area: \_\_\_\_\_ Lot: \_\_\_\_\_  
Tax Map: \_\_\_\_\_ Parcel: \_\_\_\_\_ Grid: \_\_\_\_\_  
Zoning: \_\_\_\_\_ Map Coordinates: \_\_\_\_\_ Lot Size: \_\_\_\_\_

Existing Use: Finished Basement  
Proposed Use: Remodel Existing  
Estimated Construction Cost: \$ 35,000  
Description of Work: Remove/Replace Existing  
Excuse Room bym & Bathroom Game Room  
Office. To include New Flooring, Drywall Plaster  
etc.  
Occupant/Tenant Name: \_\_\_\_\_  
Was tenant space previously occupied? ☐ Yes ☐ No  
Contact Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

Property Owner's Name: Neil and Felita Rauscher  
Address: 12045 Sand Hill Manor Drive  
City: Marysville State: MD Zip Code: 21104  
Phone: 301-365-0049 Fax: \_\_\_\_\_  
Email: neilrauscher@gmail.com

Applicant's Name & Mailing Address, (If other than stated herein)  
Applicant's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

Contractor Company: Robert Wertz Inc  
Contact Person: Robert Wertz  
Address: 5293 Koryn Rd  
City: Ellicott State: MD Zip Code: 21043  
License No.: 37267  
Phone: 410-464-7676 Fax: \_\_\_\_\_  
Email: rwertzremodeling@aol.com

Engineer/Architect Company: \_\_\_\_\_  
Responsible Design Prof.: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

| Commercial Building Characteristics                      | Residential Building Characteristics  |
|--|---|
| Height:  | <input checked="" type="checkbox"/> SF Dwelling <input type="checkbox"/> SF Townhouse |
| No. of stories:  | Depth Width   |
| Gross area, sq. ft./floor:                               | 1 <sup>st</sup> floor:  |
|  | 2 <sup>nd</sup> floor:  |
| Area of construction (sq. ft.):                          | Basement:   |
|  | <input type="checkbox"/> Finished Basement  |
| Use group:   | <input type="checkbox"/> Unfinished Basement  |
|  | <input type="checkbox"/> Crawl Space  |
| Construction type:                                       | <input type="checkbox"/> Slab on Grade  |
| <input type="checkbox"/> Reinforced Concrete             | No. of Bedrooms:  |
| <input type="checkbox"/> Structural Steel                | Multi-family Dwelling   |
| <input type="checkbox"/> Masonry                         | No. of efficiency units:  |
| <input type="checkbox"/> Wood Frame                      | No. of 1 BR units:  |
| <input type="checkbox"/> State Certified Modular         | No. of 2 BR units:  |
|  | No. of 3 BR units:  |
|  | Other Structure:  |
|  | Dimensions:   |
| > Roadside Tree Project Permit                           | Footings:   |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | Roof:   |
| Roadside Tree Project Permit #                           | <input type="checkbox"/> State Certified Modular                                      |
|  | <input type="checkbox"/> Manufactured Home  |

| Utilities   |
|---|
| Electric: <input type="checkbox"/> Yes <input type="checkbox"/> No        |
| Gas: <input type="checkbox"/> Yes <input type="checkbox"/> No             |
| Water Supply  |
| <input checked="" type="checkbox"/> Public                                |
| <input type="checkbox"/> Private  |
| Sewage Disposal   |
| <input type="checkbox"/> Public   |
| <input checked="" type="checkbox"/> Private                               |
| Heating System  |
| <input type="checkbox"/> Electric <input type="checkbox"/> Oil            |
| <input type="checkbox"/> Natural Gas <input type="checkbox"/> Propane Gas |
| <input type="checkbox"/> Other:   |
| Sprinkler System:   |
| <input type="checkbox"/> Yes <input type="checkbox"/> No                  |
| Grading Permit Number:  |
| Building Shell Permit Number:   |

THE UNDERSIGNED HEREBY CERTIFIES AND AGREES AS FOLLOWS: (1) THAT HE/SHE IS AUTHORIZED TO MAKE THIS APPLICATION; (2) THAT THE INFORMATION IS CORRECT; (3) THAT HE/SHE WILL COMPLY WITH ALL REGULATIONS OF HOWARD COUNTY WHICH ARE APPLICABLE THERETO; (4) THAT HE/SHE WILL PERFORM NO WORK ON THE ABOVE REFERENCED PROPERTY NOT SPECIFICALLY DESCRIBED IN THIS APPLICATION; (5) THAT HE/SHE GRANTS COUNTY OFFICIALS THE RIGHT TO ENTER ONTO THIS PROPERTY FOR THE PURPOSE OF INSPECTING THE WORK PERMITTED AND POSTING NOTICES.

Applicant's Signature: \_\_\_\_\_  
Email Address: rwertzremodeling@aol.com  
Title/Company: Robt. Robert Wertz Inc.

Print Name: Robert Wertz  
Date: 2-07-2017

Checks Payable to: DIRECTOR OF FINANCE OF HOWARD COUNTY

\*\*PLEASE WRITE NEATLY & LEGIBLY\*\*

-FOR OFFICE USE ONLY-

| AGENCY               | DATE   | SIGNATURE OF APPROVAL |
|----------------------|--------|-----------------------|
| State Highways       |        |                       |
| Building Officials   |        |                       |
| PSZA ( Zoning )      |        |                       |
| PSZA ( Engineering ) |        |                       |
| Health               | 2/9/18 | Robert Wertz          |

Is Sediment Control approval required for issuance? ☐ Yes ☐ No  
☐ CONTINGENCY CONSTRUCTION START

| DPZ SETBACK INFORMATION   |
|---|
| Front:  |
| Rear:   |
| Side:   |
| Side St.:   |
| All minimum setbacks met? <input type="checkbox"/> Yes <input type="checkbox"/> No    |
| Is Entrance Permit Required? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Historic District? <input type="checkbox"/> Yes <input type="checkbox"/> No           |
| Lot Coverage for New Town Zone:   |
| SDP/Red-line approval date:   |

|                 |    |
|-----------------|----|
| Filing Fee      | \$ |
| Permit Fee      | \$ |
| Tech Fee        | \$ |
| Excise Tax      | \$ |
| PSFS            | \$ |
| Guaranty Fund   | \$ |
| Add'l per Fee   | \$ |
| Total Fees      | \$ |
| Sub- Total Paid | \$ |
| Balance Due     | \$ |
| Check           | #  |

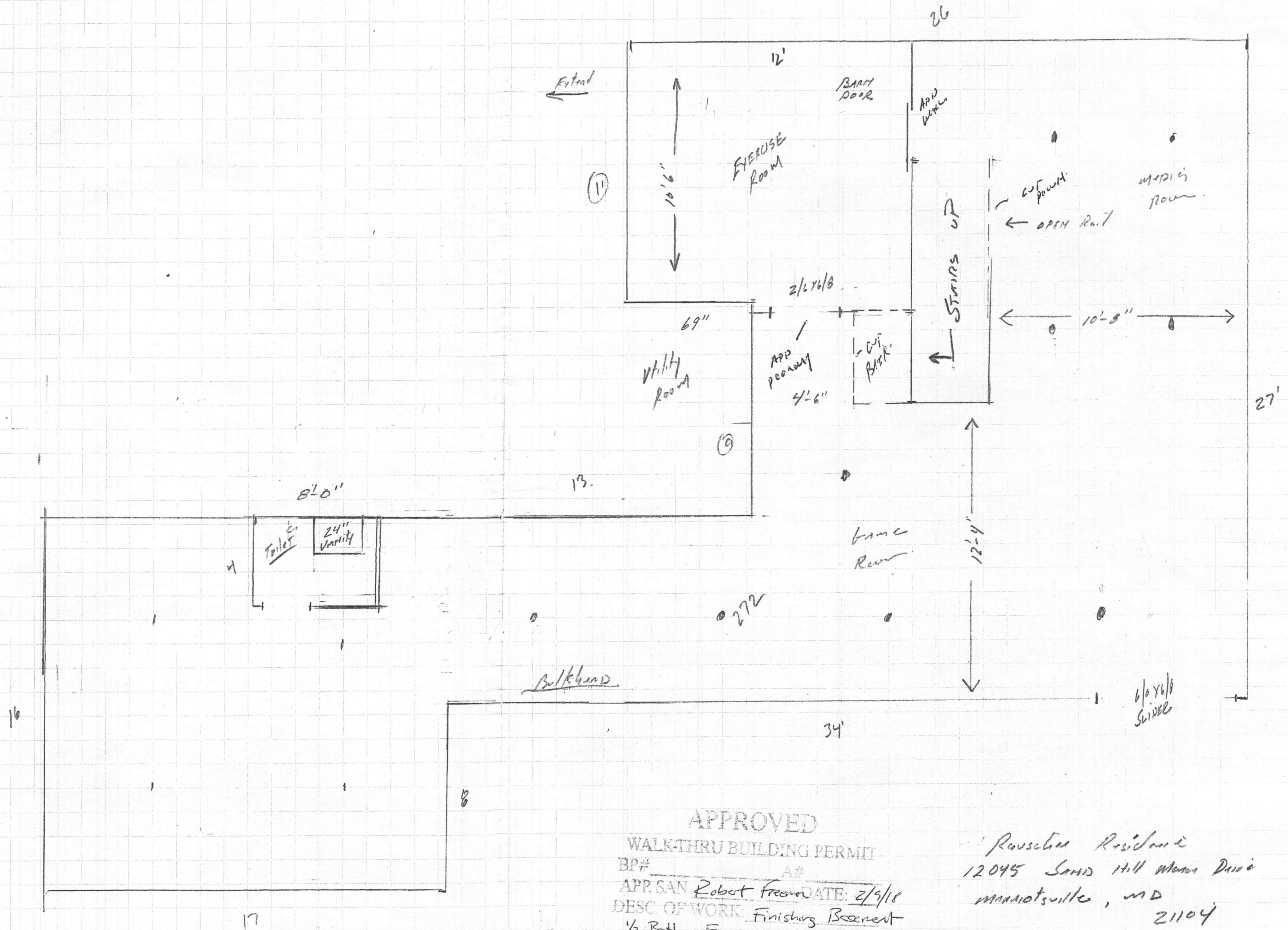
Distribution of Copies: White: Building Officials

Green: PSZA,Zoning

Yellow: PSZA,Engineering

Pink: Health

Gold: SHA



APPROVED  
 WALKTHRU BUILDING PERMIT  
 BP# \_\_\_\_\_ A# \_\_\_\_\_  
 APP. SAN Robot Freedom DATE: 2/9/18  
 DESC. OF WORK: Finishing Basement  
 1/2 Bath, Exercise room, game room,  
 office

Rauscher Residence  
 12045 Sand Hill Manor Drive  
 Manassasville, MD  
 21104

1/4" SCALE