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## Building Permit Application Howard County Maryland Department of Inspections, Licenses and Permits 3430 Court House Drive Permits: 410-313-2455 www.howardcountymd.gov

Date Received:

Permit No.: 3/4002799

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Bureau of Environmental Health 8930 Stanford Blvd | Columbia, MD 21045 410.313.2640 - Voice/Relay 410.313.2648 - Fax 1.866.313.6300 - Toll Free

Maura J. Rossman, M.D., Health Officer

September 3, 2019

Sycamore Design Build Inc. 4427 Chestnut Lane Rockville, MD Attn: Robert Webb

Sent via email to MATT@SYCAMOREDB.COM

RE: B19002799 8180 Stabean Drive Fulton, MD

Dear Mr. Webb:

This letter is in response to building permit B19002799. The application describes a sunroom and covered porch addition. Upon review of the septic record for this property, it did not contain an approved perc cert plan establishing a septic disposal area for future septic system repairs. According to Howard County Code Sec 3.805, there must be an approved percolation certification plan establishing a septic disposal area for the property prior to health department approval of a building permit. Please see the perc test and plan requirements for developed lots (attached).

This office will need a revised building permit site plan drawn to appropriate scale (1:30 and 1:100) showing the well and septic system components meeting setbacks (see attachment). You may use the As-Built drawing (attached) to assist you.

At this time, building permit approval has been placed on hold. Should you have any questions, please don't hesitate to contact me.

Respectfully,

Hank Orweld

Hank Oswald, L.E.H.S Bureau of Environmental Health Well and Septic Program

From:	Oswald, Hank
Sent:	Tuesday, September 03, 2019 2:45 PM
То:	'MATT@SYCAMOREDB.COM'
Subject:	B19002799_8180 Dabean Drive_20x30 Sunroom and Deck
Attachments:	Building Permit Application Process.pdf; Well & Septic Setback Requirements.pdf;
	Percolation & Plan Requirements For Developed Lots.pdf; Septic Record_8180.pdf; BP
	Memo_8180 Stabean Drive.pdf

#### Robert Webb:

This office is in receipt of building permit, site plan and floor plan for a sun room and covered porch addition. Please see the attached memo with information about our requirements to receive building permit approval from the Health Department. Also, you will find other attachments regarding our building permit review process, perc cert plan requirements and a copy of our setbacks. Should you have any questions, please don't hesitate to ask.

Respectfully,

Hank

Hank Oswald Licensed Environmental Health Specialist Howard County Health Department Bureau of Environmental Health Well & Septic Program 8930 Stanford Boulevard Columbia, MD 21045 410.313.1786 (Office) hoswald@howardcountymd.gov



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From: Sent: To: Cc: Subject: Attachments: Oswald, Hank Tuesday, October 01, 2019 1:58 PM 'josieganim@gmail.com' Williams, Jeffrey RE: waiver request B19002799 Well Drillers.pdf

Hello Mrs. Ganim:

Today, I reviewed the waiver request with the Deputy Director of Environmental Health, Mike Davis. In short, he isn't opposed to the waiver request, but he would like the site plan revised to scale (1:30 to 1:100) and reflect the existing house/deck foot print more accurately. Perhaps when the plan is brought up to scale, everything will align but for now the house and deck dimensions don't seem to line up.

In addition, the well must be brought above grade to meet current code. You may contact a well driller to have this work done (see attached list of well drillers)

Should you have any questions, please don't hesitate to ask.

Respectfully,

Hank

Hank Oswald Licensed Environmental Health Specialist Howard County Health Department Bureau of Environmental Health Well & Septic Program 8930 Stanford Boulevard Columbia, MD 21045 410.313.1786 (Office) hoswald@howardcountymd.gov

From: Josie Ganim <<u>josieganim@gmail.com</u>> Sent: Thursday, September 26, 2019 11:38 AM To: Williams, Jeffrey <<u>jewilliams@howardcountymd.gov</u>> Subject: FW: waiver request B19002799 Importance: High

[Note: This email originated from outside of the organization. Please only click on links or attachments if you know the sender.]

Dear Jeff,

Thank you (on behalf of Mike Davis) for returning our phone call this morning.

Per your request, please see the attachments for your review. My apologies, as my scanner is on the blink - I can deliver a more legible signed waiver letter to your office should one be required for your records.

My husband can be reached at 301-646-7001 should you have any questions regarding this email. Also, you will see our builder's information listed below.

Water Doctor is pulling the water analysis lab report hopefully sometime later today – I will be sure to email that over to you once I receive it. It may not be until Monday. In the meantime, I have attached what I have from my office file.

Have a wonderful weekend ahead. Many thanks again for the phone call earlier today. 😊

God's blessings,

Josie & Mark Ganim

#### Builder:

Matt Webb Sycamore Design Build, Inc.

O. 301.924.9322 C. 301.252.1355

From:Oswald, HankSent:Friday, September 06, 2019 11:32 AMTo:MATT@SYCAMOREDB.COMSubject:RE: B19002799\_8180 Dabean Drive\_20x30 Sunroom and DeckAttachments:Engineer & Surveyor List Rev 6-28-02.pdf

Hi Matt:

This is a follow-up to our conversation regarding the project located 8180 Dabean Drive.

- While the existing system is within 100 feet of the well, the newly proposed sewage disposal area must meet the 100 ft. setback. The area must be large enough for 2 future systems
- The existing well must be brought up to current code (i.e. above grade etc.) prior to building permit approval. It will also be subjected to water testing for bacteria, nitrate and turbidity.
- The soil type is not wet season soil type, so perc testing may occur anytime.
- List of Engineers (attached)

The one thing I didn't mention is that the homeowner could try asking for a Waiver to Percolation Certification Plan requirement first. The letter should be addressed to the Deputy Director of Environmental Health, Mike Davis. The letter must be accompanied by a scaled site plan showing the well and septic components.

Should you have any questions, please don't hesitate to ask.

Respectfully,

Hank

From: Oswald, Hank Sent: Tuesday, September 03, 2019 2:45 PM To: MATT@SYCAMOREDB.COM Subject: B19002799\_8180 Dabean Drive\_20x30 Sunroom and Deck

Robert Webb:

This office is in receipt of building permit, site plan and floor plan for a sun room and covered porch addition. Please see the attached memo with information about our requirements to receive building permit approval from the Health Department. Also, you will find other attachments regarding our building permit review process, perc cert plan requirements and a copy of our setbacks. Should you have any questions, please don't hesitate to ask.

Respectfully,

Hank

Hank Oswald Licensed Environmental Health Specialist Howard County Health Department Bureau of Environmental Health Well & Septic Program 8930 Stanford Boulevard Columbia, MD 21045 410.313.1786 (Office) hoswald@howardcountymd.gov



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From:	matt Webb <matt@sycamoredb.com></matt@sycamoredb.com>
Sent:	Thursday, November 07, 2019 2:00 PM
То:	Oswald, Hank
Subject:	Re: B19002799_8180 Dabean Drive_20x30 Sunroom and Deck

[Note: This email originated from outside of the organization. Please only click on links or attachments if you know the sender.]

Below grade well

Hank,

Picture we discussed is attached.

Thanks,

Matt Webb Sycamore Design Build, Inc.

O. 301.924.9322 C. 301.252.1355



On Sep 6, 2019, at 11:32 AM, Oswald, Hank <<u>hoswald@howardcountymd.gov</u>> wrote:

Hi Matt:

This is a follow-up to our conversation regarding the project located 8180 Dabean Drive.

- While the existing system is within 100 feet of the well, the newly proposed sewage disposal area must meet the 100 ft. setback. The area must be large enough for 2 future systems
- The existing well must be brought up to current code (i.e. above grade etc.) prior to building permit approval. It will also be subjected to water testing for bacteria, nitrate and turbidity.
- The soil type is **not** wet season soil type, so perc testing may occur anytime.
- List of Engineers (attached)

The one thing I didn't mention is that the homeowner could try asking for a Waiver to Percolation Certification Plan requirement first. The letter should be addressed to the Deputy Director of Environmental Health, Mike Davis. The letter must be accompanied by a scaled site plan showing the well and septic components.

Should you have any questions, please don't hesitate to ask.

Respectfully,

Hank

From: Oswald, Hank Sent: Tuesday, September 03, 2019 2:45 PM To: <u>MATT@SYCAMOREDB.COM</u> Subject: B19002799\_8180 Dabean Drive\_20x30 Sunroom and Deck

Robert Webb:

This office is in receipt of building permit, site plan and floor plan for a sun room and covered porch addition. Please see the attached memo with information about our requirements to receive building permit approval from the Health Department. Also, you will find other attachments regarding our building permit review process, perc cert plan requirements and a copy of our setbacks. Should you have any questions, please don't hesitate to ask.

Respectfully,

Hank

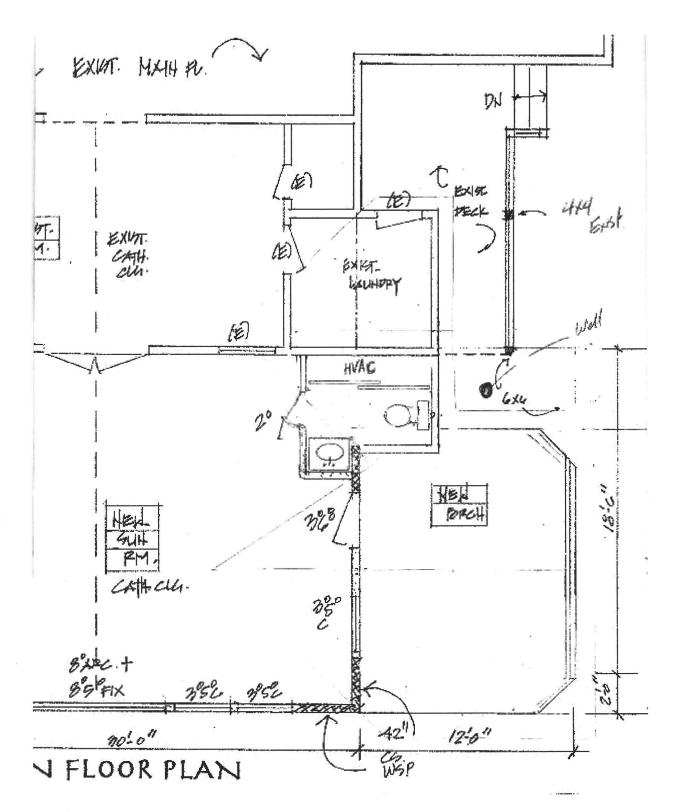
Hank Oswald Licensed Environmental Health Specialist Howard County Health Department Bureau of Environmental Health Well & Septic Program 8930 Stanford Boulevard Columbia, MD 21045 410.313.1786 (Office) hoswald@howardcountymd.gov <image002.png>

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<Engineer & Surveyor List Rev 6-28-02.pdf>



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Thanks,

Matt Webb Sycamore Design Build, Inc.

O. 301.924.9322 C. 301.252.1355

From: Sent: To: Subject: Oswald, Hank Thursday, February 13, 2020 10:06 AM Matt Webb RE: Changes

#### Hi Matt:

To provide you with the most accurate answer, please submit latest floor plan and the latest site plan. The floor plan must match the site plan. We would also like to a portion of the site plan closest to the well enlarged and labeled to show existing house and new addition so we may verify that the new foundation and deck isn't any closer to the well. Is it safe to assume that the new half bath plumbing will be tied in to the plumbing in the existing laundry room? Let me know if you have any questions.

Hank

From: Matt Webb <matt@sycamoredb.com> Sent: Thursday, February 13, 2020 9:32 AM To: Oswald, Hank <hoswald@howardcountymd.gov> Subject: Changes

[Note: This email originated from outside of the organization. Please only click on links or attachments if you know the sender.]

From:	Oswald, Hank
Sent:	Tuesday, February 18, 2020
То:	Williams, Jeffrey
Subject:	RE: Changes

Jeff - They said they're not relocating the powder room to that closet. The PR staying on the other side of the laundry room. Do they still need to ask for a variance, if they pull the foundation back away from the well, but keep the building walls where they are? He stated that they can cantilever the floor of the closet two feet or more from the well. That should put the foundation equal or further from the well than the existing house. Thanks, Hank

1:57 PM

From: Williams, Jeffrey <jewilliams@howardcountymd.gov> Sent: Tuesday, February 18, 2020 9:42 AM To: Oswald, Hank <hoswald@howardcountymd.gov> Subject: Re: Changes

It looks like that new bathroom is getting a bit closer than the existing house corner. I think we need to tell them that we have to do a variance request even if its only a few feet closer. If Mike gets back before me, you can discuss with him. Otherwise, you can start them on the variance request. Did you confirm only a half bath? Do we know the septic is big enough and adequate? The chart may make us evaluate the system with the new bathroom.

### Get Outlook for Android

From: Oswald, Hank <<u>hoswald@howardcountymd.gov</u>> Sent: Tuesday, February 18, 2020 8:00:56 AM To: Williams, Jeffrey <<u>jewilliams@howardcountymd.gov</u>> Subject: FW: Changes

Hi Jeff:

We spoke about this one last week. Attached, are the revised drawings. I will stop by later to discuss.

Thanks,

Hank

From: Matt Webb <<u>matt@sycamoredb.com</u>>
Sent: Monday, February 17, 2020 1:38 PM
To: Oswald, Hank <<u>hoswald@howardcountymd.gov</u>>
Subject: Re: Changes

[Note: This email originated from outside of the organization. Please only click on links or attachments if you know the sender.]

Hank,

See attached plans. If this is acceptable, we will submit to the permit office asap. Also attached is a separate plat with the well area enlarged. The gray existing deck (closest to the well) is to be removed.

1

## From: Oswald, Hank Sent: Tuesday, September 03, 2019 2:45 PM To: <u>MATT@SYCAMOREDB.COM</u> Subject: B19002799\_8180 Dabean Drive\_20x30 Sunroom and Deck

#### Robert Webb:

This office is in receipt of building permit, site plan and floor plan for a sun room and covered porch addition. Please see the attached memo with information about our requirements to receive building permit approval from the Health Department. Also, you will find other attachments regarding our building permit review process, perc cert plan requirements and a copy of our setbacks. Should you have any questions, please don't hesitate to ask.

Respectfully,

Hank

Hank Oswald Licensed Environmental Health Specialist Howard County Health Department Bureau of Environmental Health Well & Septic Program 8930 Stanford Boulevard Columbia, MD 21045 410.313.1786 (Office) hoswald@howardcountymd.gov <image002.png>

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<Engineer & Surveyor List Rev 6-28-02.pdf>

<Waiver Request Letter Approval\_11.8.19.pdf>

From:	matt Webb <matt@sycamoredb.com></matt@sycamoredb.com>
Sent:	Wednesday, December 11, 2019 9:07 AM
То:	Oswald, Hank
Subject:	Re: B19002799_8180 Dabean Drive_20x30 Sunroom and Deck

[Note: This email originated from outside of the organization. Please only click on links or attachments if you know the sender.]

Ah, I got you. The revised plans have not been submitted yet. You want me to let you know when they are submitted?

Thanks,

Matt Webb Sycamore Design Build, Inc.

O. 301.924.9322 C. 301.252.1355

On Dec 11, 2019, at 7:31 AM, Oswald, Hank <<u>hoswald@howardcountymd.gov</u>> wrote:

Hi Matt:

I was talking about Mikes 2<sup>nd</sup> requirement in the letter. It states,

• The existing well may not be any closer to the proposed addition than the existing home and deck.

Thanks,

Hank

From: matt Webb <<u>matt@sycamoredb.com</u>>
Sent: Wednesday, December 11, 2019 7:24 AM
To: Oswald, Hank <<u>hoswald@howardcountymd.gov</u>>
Subject: Re: B19002799 8180 Dabean Drive\_20x30 Sunroom and Deck

[Note: This email originated from outside of the organization. Please only click on links or attachments if you know the sender.]

Hank,

I'm sorry, I thought I attached the report to the previous email. See attached water report here.

Thanks,

[Note: This email originated from outside of the organization. Please only click on links or attachments if you know the sender.]

Hank,

Yes, the angled section of the deck is going to be removed. Yes, we are expecting the well drillers letter and will forward it to you. I didn't expect the plan to get to you so quick. Not complaining though!

Thanks,

Matt Webb Sycamore Design Build, Inc.

O. 301.924.9322 C. 301.252.1355

On Mar 2, 2020, at 10:47 AM, Oswald, Hank <<u>hoswald@howardcountymd.gov</u>> wrote:

Hi Matt:

The new site plan is not 1:30 scale. It appears to be 1:60. Is the angular portion of the existing deck closest to the well going away?

Also, did you get a chance to consult with the well driller about access and maintenance on this well?

Thanks,

Hank

Hank Oswald Licensed Environmental Health Specialist Howard County Health Department Bureau of Environmental Health Well & Septic Program 8930 Stanford Boulevard Columbia, MD 21045 410.313.1786 (Office) hoswald@howardcountymd.gov <image003.png>

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Matt Webb Sycamore Design Build, Inc.

O. 301.924.9322 C. 301.252.1355

On Dec 11, 2019, at 7:17 AM, Oswald, Hank <<u>hoswald@howardcountymd.gov</u>> wrote:

Hi Matt:

Yes, I will check the well. Did you satisfy the 2<sup>nd</sup> requirement in Mike Davis letter?

Thanks,

Hank

From: matt Webb <<u>matt@sycamoredb.com</u>>
Sent: Monday, December 09, 2019 4:50 PM
To: Oswald, Hank <<u>hoswald@howardcountymd.gov</u>>
Subject: Re: B19002799\_8180 Dabean Drive\_20x30 Sunroom and Deck

[Note: This email originated from outside of the organization. Please only click on links or attachments if you know the sender.]

Hi Hank,

Please see attached water test. Also, the well head has been brought up above grade to spec. Do you come out and inspect that? Does anyone need to be there? Please let me know what else we need to do.

Thanks,

Matt Webb Sycamore Design Build, Inc.

O. 301.924.9322 C. 301.252.1355

From:	matt Webb <matt@sycamoredb.com></matt@sycamoredb.com>
Sent:	Wednesday, December 11, 2019 9:07 AM
То:	Oswald, Hank
Subject:	Re: B19002799_8180 Dabean Drive_20x30 Sunroom and Deck

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O. 301.924.9322 C. 301.252.1355

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Thanks,

Hank

From: matt Webb <<u>matt@sycamoredb.com</u>> Sent: Wednesday, December 11, 2019 7:24 AM To: Oswald, Hank <<u>hoswald@howardcountymd.gov</u>> Subject: Re: B19002799\_8180 Dabean Drive\_20x30 Sunroom and Deck

[Note: This email originated from outside of the organization. Please only click on links or attachments if you know the sender.]

Hank,

I'm sorry, I thought I attached the report to the previous email. See attached water report here.

Thanks,

current construction standards (i.e. extended above grade) by a MD licensed well driller then sampled by a MD state certified lab for bacteria and nitrate.

Should you have any questions, please don't hesitate to ask.

Respectfully,

Hank

4

From: matt Webb <<u>matt@sycamoredb.com</u>>
Sent: Thursday, November 07, 2019 2:00 PM
To: Oswald, Hank <<u>hoswald@howardcountymd.gov</u>>
Subject: Re: B19002799\_8180 Dabean Drive\_20x30 Sunroom and Deck

[Note: This email originated from outside of the organization. Please only click on links or attachments if you know the sender.]

Hank,

Picture we discussed is attached.

Thanks,

Matt Webb Sycamore Design Build, Inc.

O. 301.924.9322 C. 301.252.1355

<image001.jpg>

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 The soil type is not wet season soil type, so perc testing may occur anytime.

١.

List of Engineers (attached)

The one thing I didn't mention is that the homeowner could try asking for a Waiver to Percolation Certification Plan requirement first. The letter should be addressed to the Deputy Director of Environmental Health, Mike Davis. The letter must be accompanied by a scaled site plan showing the well and septic components.

Should you have any questions, please don't hesitate to ask.

Respectfully,

Hank

From: Oswald, Hank Sent: Tuesday, September 03, 2019 2:45 PM To: <u>MATT@SYCAMOREDB.COM</u> Subject: B19002799\_8180 Dabean Drive\_20x30 Sunroom and Deck

#### Robert Webb:

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Respectfully,

Hank

#### Hank Oswald

Licensed Environmental Health Specialist Howard County Health Department Bureau of Environmental Health Well & Septic Program 8930 Stanford Boulevard Columbia, MD 21045 410.313.1786 (Office)

# hoswald@howardcountymd.gov <image002.png>

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<Engineer & Surveyor List Rev 6-28-02.pdf>

<Waiver Request Letter Approval\_11.8.19.pdf>

From: Sent: To: Subject: Oswald, Hank Thursday, April 02, 2020 8:46 AM Matt Webb RE: Site Plan\_8180 Stabean Drive

Hi Matt:

Good morning. The well drillers letter was the last thing we needed for BP approval. B19002799 has been approved by the Health Department.

Take care,

Hank

From: Matt Webb <matt@sycamoredb.com> Sent: Tuesday, March 31, 2020 1:26 PM To: Oswald, Hank <hoswald@howardcountymd.gov> Subject: Re: Site Plan\_8180 Stabean Drive

[Note: This email originated from outside of the organization. Please only click on links or attachments if you know the sender.]

Hank,

I finally got the letter from the well company. See attached and let me know if you need anything else.

Thanks,

Matt Webb Sycamore Design Build, Inc.

O. 301.924.9322 C. 301.252.1355

On Mar 2, 2020, at 11:07 AM, Oswald, Hank <<u>hoswald@howardcountymd.gov</u>> wrote:

Matt:

Great thanks! Is the correct scale, 1:60?

Hank

From: Matt Webb <<u>matt@sycamoredb.com</u>> Sent: Monday, March 02, 2020 10:58 AM To: Oswald, Hank <<u>hoswald@howardcountymd.gov</u>> Subject: Re: Site Plan\_8180 Stabean Drive [Note: This email originated from outside of the organization. Please only click on links or attachments if you know the sender.]

Hank,

Yes, the angled section of the deck is going to be removed. Yes, we are expecting the well drillers letter and will forward it to you. I didn't expect the plan to get to you so quick. Not complaining though!

Thanks,

Matt Webb Sycamore Design Build, Inc.

O. 301.924.9322 C. 301.252.1355

On Mar 2, 2020, at 10:47 AM, Oswald, Hank <<u>hoswald@howardcountymd.gov</u>> wrote:

Hi Matt:

The new site plan is not 1:30 scale. It appears to be 1:60. Is the angular portion of the existing deck closest to the well going away?

Also, did you get a chance to consult with the well driller about access and maintenance on this well?

Thanks,

Hank

Hank Oswald Licensed Environmental Health Specialist Howard County Health Department Bureau of Environmental Health Well & Septic Program 8930 Stanford Boulevard Columbia, MD 21045 410.313.1786 (Office) hoswald@howardcountymd.gov <image003.png>

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## From: Oswald, Hank Sent: Tuesday, September 03, 2019 2:45 PM To: <u>MATT@SYCAMOREDB.COM</u> Subject: B19002799\_8180 Dabean Drive\_20x30 Sunroom and Deck

#### Robert Webb:

This office is in receipt of building permit, site plan and floor plan for a sun room and covered porch addition. Please see the attached memo with information about our requirements to receive building permit approval from the Health Department. Also, you will find other attachments regarding our building permit review process, perc cert plan requirements and a copy of our setbacks. Should you have any questions, please don't hesitate to ask.

Respectfully,

Hank

#### Hank Oswald

Licensed Environmental Health Specialist Howard County Health Department Bureau of Environmental Health Well & Septic Program 8930 Stanford Boulevard Columbia, MD 21045 410.313.1786 (Office) hoswald@howardcountymd.gov <image002.png>

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<Waiver Request Letter Approval\_11.8.19.pdf>

## COMPLETE THIS FORM WHEN DROPPING OFF ANY CORRESPONDENCE AND/OR PLANS TO THE HOWARD COUNTY DEPARTMENT OF INSPECTIONS, LICENSES AND PERMITS COUNTER:

	E-Mail Address: Matte Sycantore ab. com
	Math WebbTelephone No: 301-252-1355Please Print NameE-Mail Address: math@sycanioredb.com
	Mett Webb Telephone No: 301-252-1355
	Contact Person Information: (Required)
	Other moved foundation Edeck away from well, delated roof over well & existing deck, Per Health Dept. Reges
	Two sets of single family dwelling model plans to be placed on permanent file: Model name and/or #
	Health Department Request DPZ/ DED Request Applicant's Request
	Copies of (be specific).
	Energy conservation calculations
	Letter Summarizing Changes
$\checkmark$	Revised plans and/or revised details: When submitting for a complete re-review, duplicate sets shall be submitted.
	Letter of response to address plan review comment letter
✓ Pleas	se check the attachments below that you are submitting with this transmittal:
	Other information pertinent to this project
	Permit # <u>1319002799</u> SDP #
	Project site address 8180 Stabean Dr.
Subject	Project name Gauin
From:	Math Werds, Screamste Design Boild (301) 252-1355 (Your Name, Company Name and Telephone Number)
То:	(Person's Name and Division)
Date:	2/25/20

PLEASE ASSURE ALL DOCUMENTS AND/OR REVISIONS ARE APPROPRIATELY <u>SIGNED AND SEALED</u>, IF NECESSARY, BY A LICENSED ARCHITECT OR ENGINEER. PLEASE BE ADVISED THAT INSUFFICIENT INFORMATION MAY RESULT IN THE DELAY OF REVIEW BY THE PLANS EXAMINER. THE DEPARTMENT OF INSPECTIONS, LICENSES AND PERMITS WILL CONTACT YOU IF THERE IS A PROBLEM. IN ADDITION, ONCE THE BUILDING PERMIT IS APPROVED BY THE PLAN REVIEW DIVISION AND ALL OTHER REQUIRED SIGNATORY AGENCIES, AND THE BUILDING PERMIT <u>IS</u> READY FOR ISSUANCE, THE PERMIT DIVISION WILL NOTIFY THE APPROPRIATE CONTACT PERSON FOR PERMIT PICK UP. ALL PERMIT STATUS INQUIRIES SHALL BE DIRECTED TO THE PERMIT DIVISION AT 410-313-2455. CODE RELATED QUESTIONS AND PLAN REVIEW INQUIRIES SHALL BE DIRECTED TO THE PLAN REVIEW DIVISION AT 410-313-2436. PLEASE ALLOW A <u>MINIMUM OF FIVE (5) WORKING DAYS</u> FOR ANY PLAN SUBMITTALS TO BE REVIEWED. THANK YOU.

CC: PLAN Review

Received by

White-Plan Review / Yellow-Applicant / Pink-Permit Division t:\Operations\Updated forms\transmit.frm - Rev. 04/2014