Rev. 10/15/98



DEPARTMENT OF PLANNING & ZONING

Joseph W. Rutter, Jr., Director

March 6, 2002

Mr. and Mrs. David Campbell 8332 Cherrybrook Court Laurel, MD 20723

RE: Address Change

Dear Mr. and Mrs. Campbell:

. The purpose of this letter is to notify you regarding the correct street address for your property in accordance with the Howard County Street Address Grid System.

At your request, and with concurrence of Richard Jordan, the County's address coordinator in 9-1-1, your address is being changed as follows:

OLD/INCORRECT ADDRESS:	11813 Shepards Crossing
NEW/CORRECTED ADDRESS:	11811 Shepards Crossing Map 29, Grid 13, Parcel 86, Lot 20
	Licenses & Permits Property ID # 51718

Chapel Woods II Let 20

This address change is effective **upon receipt** of this letter. The Department of Planning and Zoning will notify the agencies as copied below.

It is essential that you use the "corrected address" so that emergency response of fire, police and medical services to your location will not be inhibited. The County bases responses according to street addresses.

(over)

In accordance with Section 16.400 of the Howard County Code, "Street Names and House Numbers," all buildings (commercial and residential) must have the correct street address displayed in a conspicuous place over or near the principal entrance. The numbers must be easily legible figures not less than two inches (2") high and in a color contrasting with their background. The Department of Fire & Rescue Services recommends reflective numbers.

If you have any questions, please contact Richard Jordan at (410) 313-3425, or e-mail him at rjordan@co.ho.md.us.

Sincerely,

L. Kent Sheubrooks

Division of Land Development

LKS: RIJ: i

File: 11811 Shepards Crossing

CERTIFIED MAIL / RECEIPT REQUESTED

cc: Department of Finance, Water Billing

Department of Fire & Rescue Services

Tax Assessments

Department of Inspections, Licenses and Permits

Inspections Enforcement - Brenda Saucedo

Health Department

Election Board

DPZ - Graphics - Mike White

DPZ - Research

DPZ - Derrick Jones

DPZ - Development Engineering Div., Land Dev.

GIS - John Bussiere

Postmaster, Clarksville MD 21029-9998

Verizon

Baltimore Gas & Electric

3003 HB -1 BH P: 00

RECEIVED HOWARD COUNTY HEALTH DEPT ENVIRORMENTAL MEALTH